

# LAKES REGIONAL COMMUNITY CENTER

REGULAR MEETING OF THE BOARD OF TRUSTEES

WEDNESDAY, SEPTEMBER 23, 2020, 5 PM

PER GOV. ABBOTT'S MARCH 26, 2020 PRESS RELESE THIS MEETING WILL TAKE PLACE VIA TELECONFERENCE AND IS AVAILABLE TO THE PUBLIC:

DIAL: 469.458.9004 ENTER THE PIN CODE: 530001

## AGENDA

AGENDA NUMBER	TOPIC
09.01.20	<b>CALL TO ORDER</b> <ul style="list-style-type: none"><li>• Roll Call / Introduction of Guest</li><li>• Recognition of John Kegerreis for his service and dedication on the Board of Trustees.</li></ul>
09.02.20	<b>APPROVAL OF MINUTES</b> <ul style="list-style-type: none"><li>• Regular Board Meeting Minutes of August 26, 2020</li></ul>
09.03.20	<b>COMMENTS FROM CITIZENS</b> <p><i>Presentations are limited to three minutes per person and must pertain to an agenda item. The Board reserves the right to limit the number of speakers and/or the length of comments on any topic. Citizens wishing to address the Board must register prior to the start of the meeting.</i></p>
09.04.20	<b>COMMITTEE MEETING REPORTS</b> NA
09.05.20	<b>RECOMMENDATIONS FOR APPROVAL</b> NA
09.06.20	<b>EXECUTIVE DIRECTOR REPORT</b> ( <i>John Delaney</i> ) <ul style="list-style-type: none"><li>• 1115 Transformation Waiver Other Update</li><li>• COVID-19 Response Summary</li><li>• Texas Council Update</li><li>• FY-19 Status of State Performance Contracts Update</li><li>• ETBHN Update</li></ul>
09.07.20	<b>FISCAL REPORT</b> ( <i>Erwin Hancock</i> ) <ul style="list-style-type: none"><li>• Motion to Accept Center's Financial Statement for Period(s) Ending: August 31, 2020.</li><li>• Motion to Accept Center's 4<sup>th</sup> Quarterly Investment Report</li></ul>
09.08.20	<b>MENTAL HEALTH SERVICES REPORT</b> ( <i>James Williams</i> ) <ul style="list-style-type: none"><li>• FEMA Crisis Counseling Grant</li><li>• Substance Use Disorder</li><li>• Education Service Center Region 8</li><li>• Certified Community Behavioral Health Clinic</li></ul>
09.09.20	<b>INTELLECTUAL &amp; DEVELOPMENTAL DISABILITIES REPORT</b> ( <i>Laurie White</i> ) <ul style="list-style-type: none"><li>• Program Update</li></ul>



**LRCC Board of Trustees Meeting Agenda**

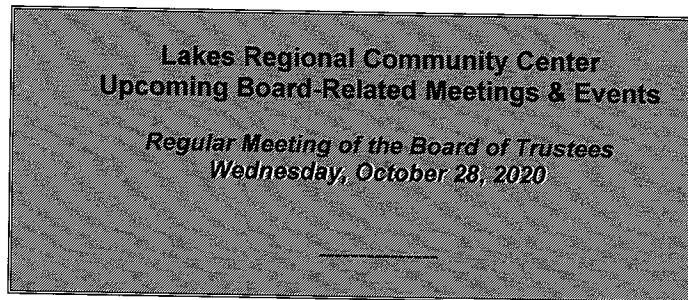
**09.10.20      QUALITY MANAGEMENT/CONTRACTS REPORT** *(Kellie Walker)*

- Contracts/Network Development
- Planning
- PNAC
- Rights Allegations
- QM MH, NTBHA & Substance Abuse
- IDD

**09.11.20      HUMAN RESOURCES REPORT** *(Keith Matthews)*

- Staffing Issues
- Employee Benefits

**09.12.20      ADJOURNMENT**





LAKES REGIONAL COMMUNITY CENTER  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
WEDNESDAY, AUGUST 26, 2020, 5PM

Per Gov. Abbott's March 26, 2020 Press Release this Meeting was held  
VIA TELECONFERENCE

BOARD MINUTES

AGENDA  
NUMBER

TOPIC

08.01.20

**CALL TO ORDER**

The August 26, 2020 regular meeting of the Lakes Regional Community Center Board of Trustees called to order by Board Chair, Tom Brown at 5:00 PM with a quorum present by teleconference. Chair asked for Roll Call.

**Members Present:**

Tom Brown, Hunt County, Chair	Margaret Webster, Kaufman County, Board Secretary
Frances Neal, Titus County	Lisa Heine, Ellis County
Steve Earley, Lamar County	Marti Shaner, Navarro County
Dana Sills, Hopkins County	Linda Sharpin, Franklin County
E. P. Pewitt, Morris County	

**Members Absent:** James Erwin, Rockwall County; Carrie Hefner, Camp County, Jan Brecht-Clark, PhD, Delta County

**Vacant Seat(s):** NA

**Guest:** NA

**Ex Officio Members Absent:** Sheriff Scott Cass, Lamar County, Sheriff Jack Martin, Morris County

**Ex Officio Members Present:** NA

**Management Staff Present:**

John Delaney, Erwin Hancock, Keith Matthews, and Laurie White

**Management Staff Absent:** James Williams, Kellie Walker

**Board Liaison/Recording Secretary:** Judy Dodd, Board Liaison/Recording Secretary

08.02.20

**APPROVAL OF MINUTES**

**Recommended Board Action:**

- Approval of Minutes of July 22, 2020 meeting.

**Rational:**

Tom Brown asked members if they had reviewed the minutes and if there were any corrections or additions. With no corrections or additions, Chair then asked for motion to approve. Motion made by E. P. Pewitt to approve and seconded by Lisa Heine. A sign of aye approved minutes unanimously.

**CLOSURE**



**08.03.20 COMMENTS FROM CITIZENS**

- NA
- CLOSURE**

**08.04.20 COMMITTEE MEETING REPORT**

- NA
- CLOSURE**

**08.05.20 RECOMMENDATIONS FOR APPROVAL**

- Review and take possible action on Documents for FY'21 Budget.
- Review and take possible action to approve one time FY'20 Incentive payment to all qualifying staff. Total expenditure not to exceed \$250,000.

**Rationale:**

- Erwin Hancock gave an overview of the financial documents regarding the FY-21 Center budget and major contracts for next year to the Board Members. He then asked for questions. Chair asked for motion to approve the FY'21 Budget. E. P. Pewitt made motion to approve and seconded by Marti Shaner. With no further discussion, motion approved unanimously by a sign of aye.
- Erwin Hancock along with John Delaney presented the motion for one-time incentive payment to qualifying staff. Chair asked for motion to approve. E. P. Pewitt made motion to approve and seconded by Margaret Webster. With no further discussion, motion approved unanimously by a sign of aye.

**CLOSURE**

**08.06.20 EXECUTIVE DIRECTOR REPORT (John Delaney)**

**Recommended Board Action:**

- None: Information only

**Rationale:**

Discussion on the following:

Handouts

- **1115 Transformation Waiver Update:**
  - DY 10 starts on October 1, and will be the last year on current funding. John discussed the transition to CCBHC as a system wide proposal for transition from DSRIP funding.
  - HHSC approved all of our measures for payment. Our next reporting period begins October 1, 2020.
- **COVID-19:**
  - COVID-19 case rates have continued to climb in most of our counties in the last 30 days.
- **Texas Council Update:**
  - How continues working with HHSC to promote more permanent options in the service waivers currently in place for the COVID-19 response.
- **FY'20 Status of State Performance Contracts Updates:**
  - HHSC sent our FY-21 IDD Performance Contract update.
  - ECI contract for next year has been received and submitted.
- **ETBHN Update:**
  - ETBHN Regional Oversight Committee is meeting at the end of August. An update will be presented in future meeting.

**CLOSURE**





08.07.20

**FISCAL REPORT (Erwin Hancock)**

**Recommended Board Action:**

- Approval of Center's Financial Statement for Period(s) Ending:
  - July 2020.

**Rationale:**

- Erwin presented the financial report for the month of July 2020. Notes as follows:
  - Cash- includes PPP Loan Proceeds
  - Final 1115 IGT funding received in July. July allocation includes budgeted revenue for May thru July.
  - With the exception of Hospitality House and Block Grant Revenue, all other general revenue was deferred for May thru July.

Chairperson asked if any questions. With no further discussion, Chairperson asked for motion to approve. Frances Neal made motion to approve with second by E. P. Pewitt. A sign of aye unanimously approved Financials.

**CLOSURE**

08.08.20

**MENTAL HEALTH SERVICES REPORT (James Williams)**

**Recommended by Board Action:**

None: Information only

**Rationale:**

- Program deferred for August Meeting.

**CLOSURE**

08.09.20

**INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (Laurie White)**

**Recommended by Board Action:**

None: Information only

- Program deferred for August Meeting.

➤ **CLOSURE**

08.10.20

**QUALITY MANAGEMENT/CONTRACTS REPORT (Kellie Walker)**

**Recommended by Board Action:**

None: Information only

**Rationale:**

Report given by John Delaney

- **Contracts/Network Development**
  - FY 2021 Contract renewal is in process.
  - RFP for the Bonham remodel was awarded to Hawk Builders, LLC.
- **Planning**
  - Lakes Regional's Local Provider Network & Development Plan (LPND) was posted on website for stakeholder comments.
  - CLSP – HHSC sent the revised Consolidated Local Service Plan (CLSP) template to Centers.
- **PNAC**
  - Local PNAC – PLND was presented to members. There were no recommendations to the plan.
  - Regional PNAC – Next RPNAC meeting is scheduled
- **Rights Allegations**
  - IDD: 1



- **APS Allegations**
  - Allegations – Sexual Abuse/Greenville MH Results: Inconclusive
- **QM MH, NTBHA & Substance Abuse**
  - MH Performance Measures: Lakes Regional will be held harmless for performance measures and outcomes until further notice due to COVID-19.
  - HHSC MH Audit: Conducted a desk audit from July 14-30, 2020. Lakes received 1 accelerated finding and 16 standard findings. A plan of correction for the accelerated findings was submitted to HHSC and was accepted. Plans of correction for standard findings are due to HHSC September 4, 2020.
  - Texas CCBHC Certification: Documents for CCBHC certification were submitted to HHSC.
  - CCBHC Grant: Attestation of Certification to SAMHSA has been submitted.
- **IDD**
  - IDD Service Targets: Lakes Regional will be held harmless for performance measures and outcomes until further notice due to COVID-19.
  - FY20 LIDDA Audit Desk Review: Lakes submitted all requested documentation to HHSC. HHSC entrance call was August 17, 2020.

**CLOSURE**

**08.11.20**

**HUMAN RESOURCES REPORT** (*Keith Matthews*)

**Recommended by Board Action:**

None: Information only

**Rationale:**

- **Staffing issues**
  - Lakes has 396 employees with 461.45 authorized FTEs.
  - Filled four positions – Separations six
  - We are averaging 7.6 separations per month.
- **Employee Compensation and Benefits:**
  - Seven employee to test positive for COVID-19 in July. We had 30 other staff who were exposed, all of whom have tested negative for the virus.
  - Health claims are still relatively low. Ratio for the month 64.9%.
  - Open Enrollment for FY21 Employee Benefits was held from July 23 – August 3, 2020. Reviewing all enrollments for QA purposes.

**CLOSURE**

**08.12.20**

**ADJOURNMENT**

Chairperson ask for any other matter to discuss if not for motion to adjourn. E.P. Pewitt made motion and seconded by Steve Earley with no further discussion, motion carried.

**ATTEST:**



Margaret Webster, Board Secretary



Judy Dodd, Board Liaison/Transcriptionist

10-28-20

**DATE:**

10-28-20

