

LAKES REGIONAL COMMUNITY CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, SEPTEMBER 25, 2024, 5 PM

MEETING TO BE HELD IN PERSON AND VIA ZOOM
AVAILABLE TO THE PUBLIC:

You are invited to the LRCC Board of Trustees Meeting.

Topic: Board of Trustee's Meeting
Location: 400 Airport Road, Terrell, Texas
Date and Time: Wednesday, Sept. 25th, 5:00 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/82928982782?pwd=oQ0LjiNBB4bMHHkN77LINvdhJTDTxa.1>

Meeting ID: 829 2898 2782

Passcode: 041687

Dial by phone (audio only): 1-346-248-7799

Meeting ID: 829 2898 2782

Passcode: 041687

AGENDA

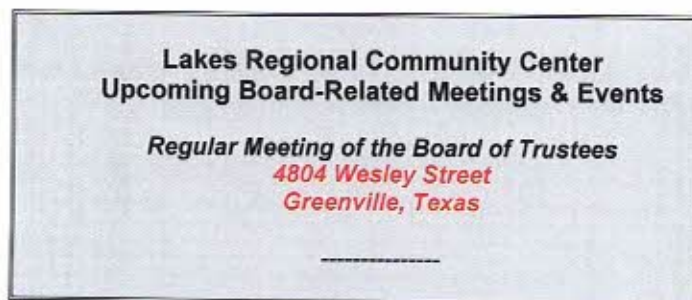
AGENDA NUMBER	TOPIC
09.01.24	CALL TO ORDER <ul style="list-style-type: none">• Roll Call / Introduction of Guest.
09.02.24	APPROVAL OF MINUTES <ul style="list-style-type: none">• Regular Board Meeting Minutes of August 28, 2024
09.03.24	COMMENTS FROM CITIZENS <p><i>Presentations are limited to three minutes per person and must pertain to an agenda item. The Board reserves the right to limit the number of speakers and/or the length of comments on any topic. Citizens wishing to address the Board must register prior to the start of the meeting.</i></p>
09.04.24	COMMITTEE MEETING REPORTS NA
09.05.24	RECOMMENDATIONS FOR APPROVAL <ul style="list-style-type: none">• Review and take action to approve Board Legislative Letter.• Review and take action to approve Revision of Charity Care Policy.• Review and take action to approve Investment and Cash Management Policy.
09.06.24	EXECUTIVE DIRECTOR REPORT (<i>John Delaney</i>) <ul style="list-style-type: none">• Annual Board Training• Texas Council Update• HHSC Performance Contracts/Grants and Local Initiatives• East Texas Behavioral Health Network (ETBHN)
09.07.24	FISCAL REPORT (<i>Erwin Hancock</i>) <ul style="list-style-type: none">• Motion to Accept Center's Financial Statement for Period(s) Ending: August, 2024.• Motion to accept Center's 4th Quarterly Investment Report

- 09.09.24 MENTAL HEALTH SERVICES REPORT** *(DiDi Thurman)*
- FY24 End of Year Performance Contract Report
 - BH Participation in Community Outreach Events
 - On-Site Visit from HHSC Integrated Care Strategy (T-CCBHC)
- 09.09.24 INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT** *(Laurie White)*
- Waivers Home and Community Services (HCS) & Texas Home Living (TxHML)
 - Individual Skills and Socialization (ISS)
 - Intermediate Care Facility (ICF)
 - TWS
 - Outpatient Biopsychosocial Intervention Team (OBI)
 - PPAT Presentation
 - Trust Fund
 - FY 25
- 09.10.24 QUALITY MANAGEMENT/CONTRACTS REPORT** *(Kellie Walker)*
- Contracts
 - Rights/Abuse, Neglect & Exploitation Allegations
 - Corporate Compliance
 - QM MH, NTBHA & Substance Abuse
 - IDD
- 09.11.24 HUMAN RESOURCES REPORT** *(Jessica Ruiz)*
- Staffing Issues
 - Compensation and Benefits

- 09.12.24 CLOSED EXECUTIVE SESSION (Tom Brown, Chair)**
Pursuant to Section 551.074, Texas Government Code, Personnel Matters to discuss.

Section 551.074 authorizes a governmental body to deliberate in executive session about officers and employees of the governmental body. This chapter does not require a governmental body to conduct an open meeting: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee; to hear a complaint or charge against an officer or employee who neither is the subject of the deliberation nor has requested a public hearing.

- 09.13.24 ADJOURNMENT**



AGENDA ITEM NO. 09.02.24

Approval of Minutes

RECOMMENDATIONS FOR APPROVAL:

- Motion to approve prior Board of Trustees meeting minutes.

Rationale:

Discussion and Approval of Regular Board Meeting Minutes of August 28, 2024 as presented.

LAKES REGIONAL COMMUNITY CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, AUGUST 28, 2024, 5PM
BOARD MINUTES

AGENDA NUMBER	TOPIC
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08.01.24

CALL TO ORDER

The August 28, 2024 regular meeting of the Lakes Regional Community Center Board of Trustees called to order by Chairperson, Tom Brown at 5:00 PM with a quorum present by Zoom. Chairperson asked for Roll Call.

Members Present (In Person/Zoom):

- | | |
|---|-----------------------------------|
| Tom Brown, Hunt County, Chairperson | Steve Earley, Lamar County |
| E. P. Pewitt, Morris County | Lisa Heine, Ellis County |
| Margaret Webster, Kaufman County | Shae Green, Rockwall County |
| Crystal Richardson, Navarro (Zoom) | Dana Sills, Hopkins County (Zoom) |
| Jan Brecht-Clark, Ph.D. Delta County (Zoom) | |

Members Absent: Nancy Leflett, Titus County; Sheriff Ricky Jones, Franklin County; Harold Kennington, Camp County (Zoom)

Vacant Seat(s): NA

Guest(s): NA

Ex Officio Members Present: NA

Ex Officio Members Absent: NA

Management Staff Present: John Delaney, Erwin Hancock, Didi Thurman, Jessica Ruiz, Laurie White, Kellie Walker and Larry Jonczak

Management Staff Zoom: NA

Management Staff Absent: NA

Board Liaison/Recording Secretary:

- Judy Dodd, Board Liaison/Recording Secretary
- Tammy Johnson, CFO Administrative Assistant

08.02.24

APPROVAL OF MINUTES

Recommended Board Action:

- Approval of Minutes of August, 2024 meeting.

Rational:

Chairperson asked members if they had reviewed the minutes and if there were any corrections or additions. With no corrections or additions, Chairperson asked for motion to approve. Motion made by E. P. Pewitt to approve and seconded by Steve Earley. A sign of aye approved minutes unanimously.

CLOSURE

08.03.24

COMMENTS FROM CITIZENS

- NA

CLOSURE

08.04.24

COMMITTEE MEETING REPORT

- Budget/Finance Committee Meeting held prior to Board Meeting @3:30pm. Results will be presented to Board for approval.
- Human Resource Committee Meeting held prior to Board Meeting @4:15pm. Results will be presented to Board for approval.

CLOSURE

08.05.24

RECOMMENDATIONS FOR APPROVAL

- Review and take action on Budget/Finance Committee recommendation for FY'25 Budget.
- Review and take action on Human Resource Committee recommendation for FY'25 Insurance Coverage.

Rationale:

- Margaret Webster with the approval of the Budget/Finance Committee made recommendation for the Board to approve the FY'25 Budget as presented by Erwin Hancock and Michael Konieczny.
 - Chairperson asked if any questions, if not; motion carries.
- Shae Green with the approval of the Human Resource Committee made recommendation for the Board to approve the FY'25 Employee Insurance Packet as presented by Jessica Ruiz.
 - Chairperson asked if any questions. Questions were made and answered. Chairperson asked if no further questions, motion carries.

CLOSURE

08.06.24

EXECUTIVE DIRECTOR REPORT (*John Delaney*)

Recommended Board Action:

None: Information only

Rationale:

Discussion on the following:

- **1115 Transformation Waiver Update:**
 - **Direct Payment Plan Update:**
 - ❖ HHSC's was notified that CMS has approved the DPP-BHS program plan for FY'25. Changes in DPP-BHS for FY'25 include:
 - Centers must maintain CCBHC certification to receive DPPBHS funds.
 - Component 2 (uniform percentage increase) will discontinue and all DPPBHS funds will be distributed via Component 1 (uniform dollar increase)
 - The 20 service codes for the program will change slightly.
 - **CCP Update:**
 - ❖ Training of Center staff for the FY'25 cost report occurred this month. The cost report template was also received.
- **Texas Council Update:**
 - The quarterly Texas Council Board and Executive Director meeting was held August 22 thru 24th. A major portion of the meeting dealt with identifying legislative priorities for the upcoming January session.

- **HHSC Performance Contracts/Grants and Local Initiatives:**
 - HHSC-Behavioral Health:
 - ❖ Received our LIDDA contract amendment and also submitted our ECI grant and budget for next year.
 - North Texas Behavioral Health Authority (NTBHA):
 - ❖ We were notified by NTBHA that we were awarded funding for 2 projects submitted in July.
- **East Texas Behavioral Health Network (ETBHN)**
 - No Update at the time.

CLOSURE

08.08.24 FISCAL REPORT (Erwin Hancock)
Recommended Board Action:

- Motion to Accept Center’s financial statement for the month(s) of July, 2024.

Rationale:

Discussion on the following:

- **Erwin presented the Center’s financial reports for the month(s) of July, 2024 for approval.**
 - Erwin noted for the months of July:
 - ❖ Reclassify Capital Outlay – Insurance Claim
 - ❖ Reclassify Capital Outlay expense to Software Support Fees per audit.
 - ❖ Includes Final Reconciliation Settle-up DPP FY23 – Payment to Amerigroup
 - ❖ Includes additional Outpatient Capacity Expansion revenue received.
 - ❖ Includes reclassification of prior month expenditures to Work in Process
 - ❖ Various other adjustments.

Chairperson asked if any questions. With no further discussion, Chairperson asked for motion to approve financials for the month(s) of July, 2024. E. P. Pewitt made motion to approve with second by Margaret Webster. Financial(s) were approved unanimously sign of aye.

CLOSURE

08.08.24 MENTAL HEALTH SERVICES REPORT (Didi Thurman)
Recommended by Board Action:

None: Information only

Rationale:

Discussion on the following:

- **Building Updates:**
 - Mt. Pleasant MH Clinic Renovation- Completed
 - ❖ Addition adds 5 offices, storage and small reception area
 - Paris MH Clinic New Construction-working with Chamber to have ribbon cutting

- **Quality Measure Reporting**
 - Texas Certified Community Behavior Health Clinic (T-CCBHC)
 - ❖ Reporting due next week
 - Directed Payment Program for Behavioral Health Services (DPP-BHS)
 - ❖ No report due in October for measures; reporting on 4 measures
 - SB26 Public Reporting Measures
 - ❖ New measure being implements.
- **New/Expanded Programs:**
 - Increased Access in NTBHA Counties
 - ❖ Hire an additional licensed staff to improve access and complete hospital discharge follow-ups.
 - Coffee House – three locations
 - ❖ Mt. Pleasant – need a location
 - ❖ Terrell – existing space within the clinic
 - ❖ Greenville – awarded additional funding -will support 2 full time peers.

CLOSURE

08.09.24 **INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (Laurie White)**

Recommended by Board Action:

None: Information only

Rationale:

Discussion on the following:

- **Waivers - Home and Community Services (HCS)**
 - Change in leadership - Lynette Armijo
 - One opening in Terrell HCS Group Home
- **Individual Skills and Socialization (ISS)**
 - Waxahachie still waiting on HHS inspection
 - Several ISS groups deliver Meals on Wheels
 - Packed school supplies for students that are less fortunate and pack and deliver meals for youth at risk.
 - Music Therapist comes to several ISS programs monthly.
- **Intermediate Care Facilities (ICF)**
 - All 4 ICF Group Homes filled
- **Vocational Apprenticeship Program (VAP)**
 - FY 25 10 Apprentices in Lamar County start classes
 - FY 25 2 Apprentices in Kaufman County start classes
- **TWS**
 - 1 Supported Employment Contract
 - 1 Job Placement Contract both in Lamar County
 - Seeking referrals
- **OBI**
 - Facilitated access to in-home speech therapy for 4 individuals
 - Referred one individual and their family for family counseling services
 - Two OBI clients were selected for the LIDDA audit.
 - Next HHSC Quarterly Report is due on September 15th.
 - OBI completed 8 of the 10 required educational sessions for the reporting year ending August 30th. We are on track to have 13 sessions completed by August 29th.

➤ **Texas Council IDD Communications Group**

- Time to Care Texas Coalition.

CLOSURE

08.10.24

QUALITY MANAGEMENT/CONTRACTS REPORT (Kellie Walker)

Recommended by Board Action:

None: Information only

Rationale:

Discussion on the following:

➤ **Contracts**

- Received LIDDA Amendment #2 and an amendment for ECI.
- Received award letter from NTBHA to provide telehealth intake and hospital aftercare services; also, for staff to supervise coffeehouse to help individuals access local resources.

➤ **Rights/Abuse, Neglect & Exploitation Allegations**

- DFPS Allegations: 4 MH and 1 SUD
- HHSC Investigations: 2 ICF - unsubstantiated

➤ **PNAC/RPNAC**

- Met July 16, 2024 discussed and reviewed CLSP and LPND training.
- Reviewed SWOAT analysis for planning
 - Next meeting September 17, 2024

➤ **QM MH, NTBHA & Substance Abuse**

- Performance Measures: Missed our hospital 7-day Follow-up encounter measure.
- HHSC SUD Comprehensive Audit: Received preliminary findings or treatment plans, discharge plans, documentation, and marketing plan. A plan of correction will be required for all findings.
- Hunt County SAC Audit: Scored 99%
- HHS Internal Peer Review (IPR): Received state-wide IPR results for PASRR. Scored below 70% on: Service Initiation, Service Delivery, and Documentation.
- Peer Reviews: Need for further training in Care/Treatment planning.

➤ **IDD**

- IDD Service Target: Missed our target for July at 155 – target 169. Held harmless.
 - ❖ HHSC IDD Audit conducted their annual IDD Audit.
 - ❖ Reviewed TxHmL, PASRR, GRCFC HCS, and Quality Assurance.

CLOSURE

08.11.24

HUMAN RESOURCES REPORT (Jessica Ruiz)

Recommended by Board Action:

None: Information only

Rationale:

Discussion on the following:

➤ **Staffing issues**

- Headcount: 427 employees and 461 approved FTE's.
- Vacancies: 41 vacancies
- Separations: 10 separations

- Recruitment: Various Sources
- Training and Development: 18 classes with a total of 105 participants.

➤ **Compensation and Benefits:**


- Covid: Two employees tested positive.
- YTD: Twenty large claims; which seven of them exceeds the stop loss limit.

CLOSURE

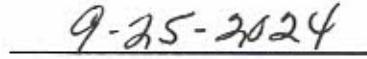
08.12.24 ADJOURNMENT

Chairperson ask for any other matter to discuss if not for motion to adjourn. Shae Green requested Executive Session to be held at next Board meeting. With no further discussion, Chairperson asked for motion to adjourn. E. P. Pewitt made motion and seconded by Steve Earley. Motion carried unanimously by a sign of aye.

ATTEST:



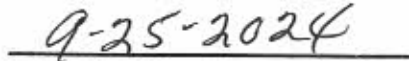
Margaret Webster, Board Secretary



DATE:



Judy Dodd, Board Liaison/Transcriptionist Page | 3 9/16/24



AGENDA ITEM NO. 09.03.24

Citizens' Comments

RECOMMENDATIONS FOR APPROVAL:

Public comment(s) may be addressed to the Board of Trustees by community members and/or any interested parties.

Rationale:

Presentations are limited to three (3) minutes per person. The Board reserves the right to limit the number of speakers and/or the length of comment on any topic. Citizens wishing to address the Board must register prior to the start of the meeting and any comments should pertain to an agenda item.

AGENDA ITEM NO. 09.04.24

Committee Meeting Reports

RECOMMENDATIONS FOR APPROVAL:

➤ NA

Rationale:

No recommendations presented.

AGENDA ITEM NO. 09.05.24

Recommendations for Approval:

- Review and take possible action to approve Board Legislative Letter.
- Review and take possible action to approve Revision for Charity Care Policy.
- Review and take possible action to approve Revision for Investment and Cash Management Policy

Rationale:

- Motion to approve Board Legislative Letter.
- Motion to approve Revision for Charity Care Policy.
- Motion to approve Revision for Investment and Cash Management Policy.



Lakes Regional Community Center

Administrative Offices PO Box 747 Terrell, Texas 75160 (972) 388-2000 www.lakesregional.org

*John P. Delaney, Executive Director
Thomas Brown, Chairman of the Board*

September 25, 2024

Governor

The Honorable Gregg Abbott
P.O. Box 12428
Austin, Texas 78711

Lieutenant Governor

The Honorable Dan Patrick
P.O. Box 12068
Austin, TX 78711

Chair of the Senate Committee on Finance

The Honorable Lois Kolkhorst
P.O. Box 12068, Capital Station
Austin, TX 78711

CC:

The Honorable Bob Hall
Texas Senate
P.O. Box 12068, Capital Station
Austin, TX 78711

CC:

The Honorable Angela Paxton
Texas Senate
P.O. Box 12068, Capitol Station
Austin, TX 78711

Speaker of the House

The Honorable Dave Phelan
P.O. Box 2910
Austin, TX 78768

Chair of the House Appropriations Article II Subcommittee

The Honorable Jacey Jetton
P.O. Box 2910
Austin, TX 78768

CC:

The Honorable Bryan Hughes
Texas Senate
P.O. Box 2910
Austin, TX 78768

CC:

The Honorable Gary VanDeaver
Texas House of Representatives
P.O. Box 2910, Room E1.304
Austin, TX 78711

Dear Honorable Elected Officials,

The Board of Trustees for Lakes Regional Community Center is writing to extend our deepest gratitude for your continued commitment to enhancing mental health and substance addiction services across Texas. As the Local Mental Health and Intellectual Disability Authority for 12 northeast Texas counties we want you to know how much your ongoing investments in mental health service delivery and crisis response infrastructure are helping to mitigate the significant challenges our communities have long

experienced. We are truly grateful for your leadership and the positive impact it has had on the lives of those we serve.

The 88th Legislature's investments in mental health programs and infrastructure are beginning to make their way out to our communities and we are confident they will significantly impact the well-being of our individuals and families. Expanding existing successful projects and bringing new evidence-based practices to Texas will help our state continue to address the needs of Texans with substance addictions and mental health conditions and help avoid costly emergency department visits, and unnecessary law enforcement involvement.

In the Lakes Regional Community Center's local service area, we are the grateful recipients of several of the Legislature's rural grant bills that were passed during the last session including:

- **Rider 52 Grant funds to establish a Coordinated Specialty Care – First Episode Psychosis (CSC) Program:**
 - The CSC program is one of the most effective evidence-based treatment models for adolescents and young adults. CSC serves people in their late teens to 30 years old experiencing their first occurrence of psychosis. CSC is a holistic treatment approach that includes:
 - Psychotherapy
 - Family support and involvement
 - Support from peers in recovery from mental illness.
 - Antipsychotic medications prescribed by a psychiatrist.
 - Support for education and employment goals
 - This new CSC program will serve eligible individuals in our rural areas of Camp, Delta, Franklin, Hopkins, Lamar, Morris and Titus Counties.

- **HB13 Community Mental Health Grant (CMHC):**
 - In FY-24 Lakes Regional was awarded an HB13 CMHC grant to replicate a successful peer-led drop-in center to serve clients in Titus County. This site-based expansion of Peer Services, named *The Coffeehouse* will serve as a drop-in center for individuals receiving services, offering a supportive space for peer-led activities.
 - Our first Coffeehouse was established in 2021 in Hunt County under a prior grant providing a foundation for our peer support services.
 - An additional Coffeehouse in Kaufman County in was also awarded in 2024 under a CMHC Grant provided to the North Texas Behavioral Health Authority (NTBA), Lakes Regional as a NTBHA provider was selected to expand access to peer services in that area.
 - The Coffeehouse model supports peer services by fostering a welcoming environment for individuals to connect, share experiences, and build social supports and reduce an individual's sense of isolation. This is especially important in our rural areas where these programs can help lessen occurrences where an individual may not seek help until their circumstances reach crisis levels.

- **Senate Bill 1677 Rural Health Initiative Grant Program (RHIG)**

- Lakes Regional is awaiting word on a program application submitted for the SB-1677 grant program. Our application proposed to establish an **Assisted Outpatient Treatment (AOT)** program in Lamar, Hopkin and Titus Counties.
- AOT is the practice of providing outpatient treatment under civil court order to individuals with severe mental illness (SMI) who have demonstrated difficulty engaging with treatment on a voluntary basis. When systematically implemented and adequately resourced, AOT can dramatically reduce hospitalization, criminalization, and other adverse outcomes for its target population.

Awards for this grant are expected to be announced in early October 2024. If funded this project could be a great aid to crisis response in these three counties. We know that by addressing mental health issues more effectively through such programs, local law enforcement officers can focus more on their primary duties and less on situations stemming from mental health crises.

As citizens who advocate for mental health, the members of our Board of Trustees and other leaders throughout our community have witnessed firsthand the positive changes your efforts have brought about. The increased funding for mental health facilities, the implementation of comprehensive support programs, and the focus on reducing the stigma associated with mental health issues are all commendable initiatives.

Thank you once again for your outstanding service and dedication to improving mental health services. We are committed to supporting your efforts to address mental health and look forward to seeing the continued positive impact of your faith in Texas communities to know how to most effectively address the needs of the people who count on us every day

Please contact our Chief Executive Officer John Delaney at 972-388-2000 or email: johnd@lakesregional.org for any further information.

On behalf of the entire Board of Directors, thank you.

Thomas Brown, Board Chair
Hunt County

Lisa Heine, Vice-Chair
Ellis County

Margaret Webster, Secretary
Kaufman County Appointee

Dana Sills
Hopkins County Appointee

Steve Earley
Lamar County Appointee

Shaneque (Shae) Green
Rockwall County Appointee

Harold Kennington
Camp County Appointee

Nancy Leflett
Titus County Appointee

E. P. Pewitt
Morris County Appointee

Crystal Richardson
Navarro County Appointee

Sheriff Ricky Jones
Franklin County Appointee

Dr. Jan Brecht-Clark
Delta County Appointee

Sheriff Jack Martin, Ex-Officio
Morris County

LAKES REGIONAL MHMR CENTER

Policy of the Board of Trustees

Policy Area: Reimbursement / Billing Management	Effective Date: 10/1/2022
	Revised Date: 10/1/2024
	Revised Date:
	Revised Date:
Subject: Charity Care Policy 4.08	Page <u>1</u> of <u>7</u>

Purpose:

To establish a method to provide care to consumers in need of financial assistance.

Policy: It is the policy of the Board of Trustees that Lakes Regional MHMR (the Center) provide financial assistance through Charity Care to persons who have healthcare needs and are uninsured, underinsured, or otherwise unable to pay, for medically necessary care based on their individual financial situation. The Center strives to ensure that the financial capacity of consumers who need quality healthcare services does not prevent them from seeking or receiving care.

This policy includes:

- Eligibility criteria for financial assistance – free and discounted (partial charity care)
- Describes the basis for calculating amounts charged to consumers served eligible for financial assistance under this policy
- Describes the method by which consumers served may apply for financial assistance
- Describes how the Center will widely publicize the policy to the Community
- Limits the amounts that the Center will charge for eligible services provided to consumers qualifying for financial assistance to the amount generally billed (received by) the Center for private and public insurance (Medicaid, Medicare, etc.).

Consumers are expected to cooperate with the Center's procedures for obtaining charity care or other forms of payment or financial assistance, and to contribute to the cost of their care based on their individual ability to pay subject to the rules, regulations, and contractual requirements of the Center's various funding agencies.

To manage its resources responsibly and to allow the Center to provide the appropriate level of assistance to the greatest number of people in need, the Board of Trustees establishes the following guidelines for the provision of consumer charity care.

LAKES REGIONAL MHMR CENTER

Policy of the Board of Trustees

Policy Area: Reimbursement / Billing Management	Effective Date: 10/1/2022
	Revised Date: 10/1/2024
	Revised Date:
	Revised Date:
Subject: Charity Care Policy 4.08	Page <u>2</u> of <u>7</u>

Definitions:

Charity Care: Healthcare services that have been or will be provided but are never expected to result in cash inflows. Charity care results from the Center's policy to provide healthcare services free or at a discount to consumers who meet the established criteria.

Bad Debt: Healthcare services that have been or will be provided and cash inflow is anticipated for all or a portion of the charge. Includes the monthly Sliding Scale Fee Schedule charges not collected for consumers above 250% of FPL. Bad Debt is not eligible for reimbursement from federal charity care programs

Family: According to the Census Bureau, a group of two (2) or more people who reside together and who are related by birth, marriage, or adoption. In addition, according to Internal Revenue Service rules, if a consumer claims someone as a dependent on his/her income tax return, that person may be considered a dependent for purposes of the provision of financial assistance.

Family Income: Family Income is determined using the Census Bureau definition, which uses the following income when computing federal poverty guidelines:

- Includes earnings, unemployment compensation, workers' compensation, Social Security, Supplemental Security Income, public assistance, veterans' payments, survivor benefits, pension or retirement income, interest, dividends, rents, royalties, income from estates, trusts, educational assistance, alimony, child support, assistance from outside the household, and other miscellaneous sources.
- Noncash benefits (such as food stamps and housing subsidies) do not count.
- Determined on a before-tax basis.
- Excludes capital gains or losses; and
- If a person lives with a family, includes the income of all family members (non-relatives, such as housemates, do not count).

Uninsured: A person who has no level of insurance or third-party assistance with meeting his/her payment obligations.

Underinsured: A person who has some level of insurance or third-party assistance but still has out-of-pocket expenses that exceed his/her financial abilities.

LAKES REGIONAL MHMR CENTER

Policy of the Board of Trustees

Policy Area: Reimbursement / Billing Management	Effective Date: 10/1/2022
	Revised Date: 10/1/2024
	Revised Date:
	Revised Date:
Subject: Charity Care Policy 4.08	Page <u>3</u> of <u>7</u>

Gross charges: Total charges at the Center's full-established rates for the provision of consumer care services before deductions from revenue are applied.

Sliding Scale Fee Schedules: Consumer financial share calculated utilizing rules, regulations, and contractual requirements of the Center's various funding agencies

PROCEDURES:

- A. **Services Eligible Under This Policy.** For purposes of this policy, "charity care" or "financial assistance" refers to healthcare services provided by the Center without charge or at a discount to qualifying consumers. The following healthcare services are eligible for charity care:
1. Behavioral health services
 2. Immunizations
 3. Public health services
 4. Other preventative services
- B. **Eligibility for Charity Care.** Eligibility for charity care will be considered for those consumers who are uninsured, underinsured, and who are unable to pay for their care, based upon a determination of financial need in accordance with this Policy. The granting of charity care is based on an individualized determination of financial need, and does not consider age, gender, race, social or immigrant status, sexual orientation, or religious affiliation.
- C. **Method by Which Consumers May Apply or be Assessed for Charity Care.**
1. Financial need is determined in accordance with procedures that involve an individual assessment of financial need; and may
 - a. Include an application or assessment process, in which the consumer or the consumer's Legally Authorized Representative (LAR) are required to cooperate and supply personal financial and other information and documentation relevant to making a determination of financial need.
 - b. Include the use of external publicly available data sources that provide information on a consumer's or LAR's ability to pay (such as credit scoring).

LAKES REGIONAL MHMR CENTER

Policy of the Board of Trustees

Policy Area: Reimbursement / Billing Management	Effective Date: 10/1/2022
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Subject: Charity Care Policy 4.08	Page <u>4</u> of <u>7</u>

- c. Include reasonable efforts by the Center to explore appropriate alternative sources of payment and coverage from public and private payment programs, and to assist consumers to apply for such programs.
 - d. Consider the consumer's available assets, and all other financial resources available to the consumer.
 - e. Include a review of the consumer's outstanding accounts receivable for prior services rendered and the consumer's payment history.
 2. A request or assessment for charity care and a determination of financial need can be done at any point in the collection cycle but is preferred to be completed within the first 30 days of treatment. The need for financial assistance is re-evaluated annually and whenever a significant change has occurred which affects the consumer's or LAR's eligibility for charity care.
 3. The Center's values of human dignity and stewardship shall be reflected in the application, financial need determination and granting of charity care. Requests for charity care shall be processed promptly with notification to the consumer or LAR in writing within 30 days of receipt of a completed application or assessment.
- D. **Presumptive Financial Assistance Eligibility.** There are instances when a consumer may appear eligible for charity care discounts, but there is no financial assistance form on file due to a lack of supporting documentation. Often there is adequate information provided by the consumer served or through other sources, which provide sufficient evidence to provide the consumer with charity care assistance. In the event there is no evidence to support a consumer's eligibility for charity care, the Center can use outside agencies in determining estimated income amounts for the basis of determining charity care eligibility and potential discount amounts. Once determined, due to the inherent nature of the presumptive circumstances, the only discount that can be granted is a 100% write-off of the account balance. Presumptive eligibility may be determined based on individual life circumstances that may include:
1. State-funded prescription programs.
 2. Homeless or received care from a homeless clinic.
 3. Participation in Women, Infants and Children programs (WIC).
 4. Food stamp eligibility.
 5. Subsidized school lunch program eligibility.

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6. Eligibility for other state or local assistance programs that are unfunded (e.g., Medicaid spend-down).
7. Low income/subsidized housing is provided as a valid address; and
8. Consumer is deceased with no known estate.

E. **Eligibility Criteria and Amounts Charged to Consumers.** Services eligible under this Policy are made available to consumers on Sliding Scale Fee Schedules, in accordance with financial need, as determined in reference to Federal Poverty Levels (FPL) in effect at the time of the determination. The basis for the amounts charged to consumers served who qualify for financial assistance is as follows:

1. Consumers whose family income is at or below 250% of the FPL are eligible to receive services at a discount of 100%.
2. Consumers whose family income is above 250% but not more than 300% of the FPL are eligible to receive services at a discount (partial charity care) at rates discounted using Sliding Scale Fee Schedules. Uncollected fees assessed are Bad Debt and ineligible for reimbursement under federal charity care programs.
3. Consumers whose family income exceeds 300% of the FPL may be eligible to receive discounted rates on a case-by-case basis based on their specific circumstances, such as catastrophic illness or medical indigence, at the discretion of the Center; however, the discounted rates shall not be greater than the amounts generally billed to private or public insurance and discounted using Sliding Scale Fee Schedules. Uncollected fees assessed are Bad Debt and ineligible for reimbursement under federal charity care programs.

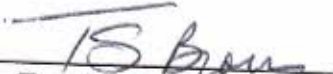
F. **Communication of the Charity Care Program to Consumers and Within the Community.** Notification about charity care available from the Center, includes a contact number, and is disseminated by various means, which includes, but are not limited to, the publication of notices in monthly statements and by posting notices in clinics, waiting areas, intake and assessment, business offices, and financial services that are located in Center facilities, and other public places as elected. The Center widely publicizes a summary of this charity care policy on the Center website, in brochures available in consumer access sites and at other places within the community served by the Center. Such notices and summary information are provided in accordance with the Center's Cultural and Linguistic Competency Plan.

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- G. **Relationship to Collection Policies.** The Center develops policies and procedures for internal and external collection practices that take into account the extent to which the consumer qualifies for charity care, a consumer's good faith effort to apply for charity care from the Center, and a consumer's good faith effort to comply with his or her payment agreements with the Center. For consumers who qualify for charity care and who are cooperating in good faith to resolve their discounted bills, the Center may offer extended payment plans, will not send unpaid bills to outside collection agencies, and will cease all collection efforts. The Center will not impose extraordinary collections actions such as wage garnishments; liens on primary residences, or other legal actions for any consumer without first making reasonable efforts to determine whether that consumer is eligible for charity care under this financial assistance policy. Reasonable efforts shall include:
1. Validating that the consumer owes the unpaid charges and that all sources of third-party payment have been identified and billed by the Center.
 2. Documentation that the Center has attempted to offer the consumer the opportunity to apply or be assessed for charity care pursuant to this policy and that the consumer has not complied with the Center's financial assessment requirements.
 3. Documentation that the consumer does not qualify for financial assistance on a presumptive basis.
 4. Documentation that the consumer has been offered a payment plan but has not honored the terms of that plan.
- H. **Regulatory Requirements.** Implementation of this Policy does not negate or supersede compliance with all other federal, state, and local laws, rules, and regulations applicable to the services outlined herein.
- I. **Staff Training Requirements.** Staff will adhere to parameters outlined in TAC Rule §355.8215 and Healthcare Financial Management Association guidance found in the June, 2019 Statement 15: "Valuation and Financial Statement Presentation of Charity Care, Implicit Price Concessions and Bad Debts by Institutional Health Care Providers" in relation Charity Care.

APPROVED: 
Tom Brown, Chairperson

Date of Approval: 9/25/24

Eligibility Criteria and Amounts Charged to Consumers. Services eligible under this Policy are made available to consumers on Sliding Scale Fee Schedules, in accordance with financial need, as determined in reference to Federal Poverty Levels (FPL) in effect at the time of the determination. The basis for the amounts charged to consumers served who qualify for financial assistance is as follows:

1. Consumers whose family income is at or below 150% of the FPL are eligible to receive services at a discount of 100%.
2. Consumers whose family income is above 150% but not more than 200% of the FPL are eligible to receive services at a discount (partial charity care) at rates discounted using Sliding Scale Fee Schedules. Uncollected fees assessed are Bad Debt and ineligible for reimbursement under federal charity care programs.
3. Consumers whose family income exceeds 200% of the FPL may be eligible to receive discounted rates on a case-by-case basis based on their specific circumstances, such as catastrophic illness or medical indigence, at the discretion of the Center; however, the discounted rates shall not be greater than the amounts generally billed to private or public insurance and discounted using Sliding Scale Fee Schedules. Uncollected fees assessed are Bad Debt and ineligible for reimbursement under federal charity care programs.

Proposed Changes:

Eligibility Criteria and Amounts Charged to Consumers. Services eligible under this Policy are made available to consumers on Sliding Scale Fee Schedules, in accordance with financial need, as determined in reference to Federal Poverty Levels (FPL) in effect at the time of the determination. The basis for the amounts charged to consumers served who qualify for financial assistance is as follows:

1. Consumers whose family income is at or below **250%** of the FPL are eligible to receive services at a discount of 100%.
2. Consumers whose family income is above **250%** but not more than **300%** of the FPL are eligible to receive services at a discount (partial charity care) at rates discounted using Sliding Scale Fee Schedules. Uncollected fees assessed are Bad Debt and ineligible for reimbursement under federal charity care programs.
3. Consumers whose family income exceeds **300%** of the FPL may be eligible to receive discounted rates on a case-by-case basis based on their specific circumstances, such as catastrophic illness or medical indigence, at the discretion of the Center; however, the discounted rates shall not be greater than the amounts generally billed to private or public insurance and discounted using Sliding Scale Fee Schedules. Uncollected fees assessed are Bad Debt and ineligible for reimbursement under federal charity care programs.

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Purpose: To establish the limitations and guidelines for the investment of Lakes Regional MHMR Center (the Center)'s funds.

Policy: This policy is hereby enacted pursuant to Chapter 2256 (as amended) of the Texas Government Code, the Public Funds Investment Act. The Center investment officer is hereby charged with the responsibility of investing all funds under the control of the Center, and managing prudently and properly the investments. Because these funds may be called upon, it is essential that absolute maturity horizons are identifiable for the purpose of liquidity. Moreover, these funds must be invested only in investments that are appropriately authorized under Chapter 2256, Public Funds Investment Act, and more specifically within this Investment Policy. This Investment Policy addresses eligible investments, as well as the methods, procedures and practices that must be exercised to ensure effective and sound fiscal management.

I. Scope:

This policy shall apply to the investment of financial assets of all funds over which the Center exercises financial control.

II. Objectives:

The primary objectives, in priority order, of the Center investment activities shall be:

- A. **Safety:** Safety of principal is the foremost objective of the investment program. Investments of the Center shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- B. **Liquidity:** The Center's investment portfolio will remain sufficiently liquid to enable the Center to meet all operating requirements that might be reasonably anticipated.
- C. The Center's investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with the Center's investment risk constraints and the cash flow characteristics of the portfolio.
- D. In addition, the Center intends to conform to all Federal, State and other legal

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requirements, and to avoid incurring unreasonable risks regarding securities owned.

III. Delegation of Authority

- A. Authority to manage the investment program of the Center is granted to the Chief Financial Officer. Responsibility for the operation of the investment program is hereby delegated to the Chief Financial Officer, who shall carry out established written procedures and internal control for the operation of the investment program consistent with the investment policy. Procedures shall include references to safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, collateral/depository agreements and banking service contracts.
- B. The investment officer shall provide all conflict of interest disclosures required by Section 2256.005(I) of the Act.
- C. The investment officer shall attend at least one training session relating to the investment officer responsibilities within 12 months after taking office or assuming responsibilities. The investment officer shall continue to participate in educational opportunities at least once in a two-year period to maintain their quality and capabilities for performing their duties. Such training may be received from any independent source approved by the Board of Trustees. Examples of approved training sources are:
 - 1. Government Finance Officers Association of Texas
 - 2. Government Treasurer's Organization of Texas
 - 3. Texas Municipal League
 - 4. East Texas Council of Governments
 - 5. Texas Council of Community Centers

IV. Prudence

The standard of prudence to be used for managing the Center's assets is the "prudent investor" rule which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence

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exercise in the management of their own affairs, not for speculation, but for investment considering the probable safety of their capital as well as the probable income to be derived."

V. Authorized Investments/investment Strategy

- A. The primary objectives of the Center's investment decisions are safety of principal and liquidity. A detailed description of authorized and prohibited investments is attached as Exhibit A and incorporated herein by reference.
- B. The investment strategy of the Center is attached as Exhibit B and incorporated herein by reference.

VI. Safekeeping and Custody

- A. Obligations issued or held in the name of the Center in book-entry form on the books of the Department of Treasury of the United States shall be deemed to be deposited on behalf of the Center.
- B. Custody of eligible securities owned by the Center or collateral pledged to the Center shall be maintained in the name of the Center in the appropriate trust account in:
 - 1. The trust department or investment department of a depository of the Center; or
 - 2. A safekeeping account of the Federal Reserve or one of its branches.

VII. Reporting

- A. Not less than quarterly, the Center's investment officer will prepare, sign, and submit to the Board of Trustees a written investment report in accordance with Exhibit C to this policy. The content of the report is not limited to solely the information required by Exhibit C.

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VIII: Performance Review

- A. This investment policy and strategy may be reviewed and amended at any time by action of the Board of Trustees. It will, however, be reviewed no less than annually by the Board of Trustees. The results of the Board of Trustees's review and any recommendations for changes will be presented to the Board of Trustees for approval. The Board of Trustees shall document policy review, including all revisions, additions, and deletions by resolution.

IX: Professional Support Services

- A. The Executive Director may engage the services of outside professionals to enhance the Center's cash management and investment function. Such professional services may include independent rating services, credit analysis reports, investment advisory services provided by SEC registered firms, third party custodian services, and safekeeping arrangements.

X: Compliance

- A. It is the intent of the Board of Trustees that this investment policy complies fully with the Public Funds Investment Act and with the most current edition of Guidelines for Annual Financial and Compliance Audits of Community MHMR Centers as published by Texas Health and Human Services Commission. If any section of this policy is deemed to be in non compliance with the more stringent of these two authorities, the more stringent interpretation shall prevail relative to that particular section without effect on the whole of this policy.

APPROVED:  Date of Approval: 9/27/2024
 Tom Brown
 Chairperson

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EXHIBIT A (Authorized/Unauthorized Investments)

A. Securities

1. Obligations of the United States or its agencies or instrumentalities
2. Direct obligations of the State of Texas or its agencies and instrumentalities.
3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States.
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities.
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent.

B. Certificates of Deposit and Share Certificates

1. If issued by a state or national bank domiciled in the state of Texas, a savings and loan association domiciled in the state of Texas, or a state or federal credit union domiciled in the state of Texas and;
2. Is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor or;
3. Is secured by obligations that are described in Section A above with a market value of not less than the principal amount of the Certificates or;
4. Is secured in any other manner and amount provided by law for deposits of the Center.

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EXHIBIT A (Authorized/Unauthorized Investments)

C. Repurchase Agreements

1. A Repurchase Agreement means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations of the United States or its agencies and instrumentalities at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement.
2. Repurchase agreements must:
 - a. Be fully collateralized,
 - b. Have a defined termination date,
 - c. Be secured by obligations that are otherwise authorized by Section A above;
 - d. Require the securities being purchased by the Center to be pledged to the Center, held in the Center's name, and deposited at the time the investment is made with the Center or with a third party selected and approved by the Center and;
 - e. Is placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in the state of Texas.
3. Notwithstanding any other law, the term of any reverse repurchase security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered.
4. Money received by an entity under the terms of a reverse repurchase security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

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EXHIBIT A (Authorized/Unauthorized Investments)

D. Commercial Paper:

Commercial paper is an authorized investment under this Policy if the commercial paper:

1. Has a stated maturity of 270 days or less from the date of its issuance and;
2. Is rated not less than A-1 or P-1 or an equivalent rating by at least:
 - a. Two nationally recognized credit rating agencies or;
 - b. One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.

E. Bankers Acceptances

1. If it has a stated maturity of 270 days or fewer from the date of issuance;
2. Will be, in accordance with its terms, liquidated in full at maturity,
3. is eligible for collateral for borrowing from a Federal Reserve Bank and;
4. Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least one nationally recognized credit rating agency.

F. Mutual Funds:

1. Subject to the limitations prescribed by Section 2256.014 (c) of the act, no-load money market mutual funds are authorized investments under this policy if the fund is:
 - a. regulated by the Securities and Exchange Commission; and

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EXHIBIT A (Authorized/Unauthorized Investments)

- b. has a dollar-weighted average stated maturity of 90 days or fewer; and
 - c. includes in its investment objectives the maintenance of a stable net asset value of \$1 for each share,
2. Subject to the limitations prescribed by Section 2256.014 (c) of the act, no-load mutual fund is an authorized investment under this Policy if the no-load mutual fund:
- a. is registered by the Securities and Exchange Commission,
 - b. has an average weighted maturity of less than two years; and
 - c. is invested exclusively in obligations approved within this Policy;
 - d. is continuously rated as to investment quality by at least one nationally recognized investment rating firm of not less than AAA or its equivalent and;
 - e. conforms to the requirements set forth in Sections 2256.016 (b) and (c) of the act relating to the eligibility of investment pools to receive and invest funds of the Center.

G. Investment Pools

1. The Center may invest its funds and funds under its control through an eligible investment pool if the governing body of the Center by rule, order, ordinance, or resolution, as appropriate, authorizes investment in the particular pool. An investment pool shall invest the funds it receives from the Center in authorized investments permitted by Subchapter 2256.016 of the act.
2. To be eligible to receive funds from and invest funds on behalf of the Center, an investment pool must furnish to the investment officer or other authorized representative of the entity an offering circular or other similar

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EXHIBIT A (Authorized/Unauthorized Investments)

disclosure instrument that contains, at a minimum, the following information:

- a. The types of investments in which money is allowed to be invested.
- b. The maximum average dollar-weighted maturity allowed, based on the stated maturity date, of the pool.
- c. The maximum stated maturity date any investment security within the portfolio has.
- d. The objectives of the pool.
- e. The names of the members of the advisory board of the pool and the dates their terms expire.
- f. The custodian bank that will keep the pools assets.
- g. Whether the intent of the pool is to maintain a net asset value of one dollar and the risk of market price fluctuation.
- h. Whether the only source of payment is the assets of the pool at market value or whether there is a secondary source of payment, such as insurance or guarantees, and a description of the secondary source of payment.
- I. The name and address of the independent auditor of the pool.
- j. The requirements to be satisfied for an entity to deposit funds in and withdraw funds from the pool and any deadlines or other operating policies required for the entity to invest funds in or withdraw funds from the pool.
- k. The performance history of the pool, including yield, average dollar-weighted maturities, and expense ratios.

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EXHIBIT A (Authorized/Unauthorized Investments)

3. To maintain eligibility to receive funds from and invest funds on behalf of the Center, an investment pool must furnish to the investment officer or other authorized representative of the Center:
 - a. Investment transaction confirmations
 - b. A monthly report that contains, at a minimum, the following information:
 - 1) the types and percentage breakdown of securities in which the pool is invested.
 - 2) the current average dollar-weighted maturity, based on the stated maturity date, of the pool.
 - 3) the current percentage of the pool's portfolio in investments that have stated maturities of more than one year.
 - 4) the book value versus the market value of the pool's portfolio, using amortized cost valuation.
 - 5) the size of the pool.
 - 6) the number of participants in the pool.
 - 7) the custodian bank that is safekeeping the assets of the pool.
 - 8) a listing of the daily transaction activity of the Center participating in the pool.
 - 9) the yield and expense ratio of the pool.
 - 10) the portfolio managers of the pool.
 - 11) any changes or addenda to the offering circular.

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EXHIBIT A (Authorized/Unauthorized Investments)

4. The Center by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds.
5. In this section, a yield shall be calculated in accordance with regulations governing the registration of open-end management investment companies under the Investment Company Act of 1940, as promulgated from time to time by the federal Securities and Exchange Commission.
6. A public funds investment pool created to function as a money market mutual fund must mark its portfolio to market daily and, to the extent reasonably possible, stabilize at a \$1 net asset value. If the ratio of the market value of the portfolio divided by the book value of the portfolio is less than 0.995 or greater than 1.005, portfolio holdings shall be sold as necessary to maintain the ratio between 0.995 and 1.005.
7. The composition of a pool's advisory board shall be established in compliance with Subsection 2256.018 of the Act.
8. A public funds investment pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

H. Other Investments

1. It is the intent of the Board of Trustees of the Center that the foregoing list of authorized securities be strictly interpreted and that no deviation from this list is permitted.
2. For specific examples of investments not permitted under this policy, refer to Subchapter 2256.009 (b).
3. Furthermore, an investment that requires a minimum rating under this policy does not qualify as an authorized investment during the period the investment does not have the minimum rating. The Center investment officer shall take all prudent measures that are consistent with this policy to liquidate an investment that does not have the minimum required rating.

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EXHIBIT A (Authorized/Unauthorized Investments)

4. The Board acknowledges that securities other than those listed above may be owned by the Center at the time this policy is adopted. Existing investments may be liquidated in the normal course of business; however, any new investment transactions shall be made in accordance with the guidelines of this policy.

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EXHIBIT B (Investment Strategy)

A. The Center's Investment Strategy operates under the governance of the Public Funds Investment Act of Texas and the Center's Fiscal Management Policy (4.01)

B. The objectives (in order of importance) of the Strategy are:

1. Understand the suitability of each investment to the financial requirements of the Center;
2. Preserve and maintain the safety of investment principal;
3. Maintain adequate liquidity;
4. Retain marketability for each investment, should the need arise to liquidate it prior to maturity;
5. Diversify the investment portfolio; and
6. Enhance yield.

C. Investment Diversification

The Center's objective is to diversify the investment instruments within the portfolio to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions, or maturities. The asset allocation in the portfolio should, however, be flexible depending upon the outlook for the economy and the securities markets. Because of the diversification inherent to approved Pooled Funds, investments in approved Pooled Funds shall be construed to meet the diversification requirement of this policy and strategy.

1. The Center may invest in any of the instrumentalities specifically listed in Exhibit A to the following maximum limits:
2. Obligations of, or Guaranteed by Governmental Entities may not exceed 100% of the Center's investment portfolio.

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EXHIBIT B (Investment Strategy)

3. Certificates of Deposit and Share Certificates may not exceed 100 % of the Center's investment portfolio.
4. Repurchase Agreements may not exceed 100% of the Center's investment portfolio.
5. Commercial Paper may not exceed 50% of the Center's investment portfolio.
6. Bankers Acceptances may not exceed 50% of the Center's investment portfolio.
7. Money Market Mutual Funds may not exceed 15% of the Center's investment portfolio excluding bond proceeds and reserves and other funds held for debt service.
8. Mutual Funds may not exceed 80% of the Center's investment portfolio excluding bond proceeds and reserves and other funds held for debt service.
9. No bond proceeds or reserves held for debt service may be invested in mutual funds.
10. Investment Pools may not exceed 100% of the Center's investment portfolio.

D. Investment Maturity and Liquidity

1. Investments shall be limited to maturities not exceeding two years for all funds except restricted Debt Service Reserve Funds, which may not exceed five years. The Center shall at all times maintain a minimum of 30% of its total investment portfolio in instruments maturing in 90 days or less. The investment maturity schedule shall correspond with the Center's cash flow needs.

E. Conduct of Investment Activities (Using Broker/ Dealers)

1. Investment securities bought and sold through brokers or dealers will be

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EXHIBIT B (Investment Strategy)

bought and sold only through those brokerage houses or dealers that have been approved by the Center's Board of Trustees.

2. At least one of the broker/dealers used by the Center will be a primary dealer, or will have common ownership with a primary dealer.
3. The Center shall maintain a file documenting the experience and qualifications of authorized broker/dealers and financial institutions that are approved for investment purposes.
4. A written copy of the Policy, Strategy, and the most recent audited financial statements will be presented to any person seeking to sell an authorized investment to the Center. Before any investment purchases or sales may be made through such a person, the registered principal of the business organization seeking to sell an authorized investment must execute a written instrument substantially to the effect that the registered principal has:
 - a. received and thoroughly reviewed the Policy, Strategy, and audited financial statements; and
 - b. acknowledged in writing that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted with the Center. (See a sample affidavit for this purpose attached as Exhibit D and incorporated herein by reference.)

F. Authorized Investments

1. Authorized investments are those described in the Policy and Exhibit A attached hereto.

G. Electronic Funds Transfer

1. The Center may use electronic means (ACH or Wire Transfers) to transfer or invest all funds collected or controlled by the Center.

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EXHIBIT B (Investment Strategy)

H. Settlement

1. With the exception of investment pool and mutual fund transactions, all transactions shall be settled on a delivery vs. payment basis.

I. Monitoring

1. The Center shall establish methods to monitor the market prices of investments. Such sources may include, but are not limited to:
 - a. The Wall Street Journal
 - b. Brokers other than the sellers of the Security
 - c. Other nationally recognized sources of financial information

LAKES REGIONAL MHMR CENTER

Policy of the Board of Trustees

Policy Area:	Fiscal Management	Effective Date:	4/26/00
		Revision Date:	10/19/10
		Revision Date:	4/22/19
Subject:	Investment and	Revision Date:	9/18/24
	Cash Management Policy 4.07	Page	17 of 18

EXHIBIT C (Reporting)

- A. Not less than quarterly, all of the Center's investment officers will jointly prepare, sign, and submit to the Board of Trustees a written investment report which:
1. Describes in detail the investment position of the Fund;
 2. Contains a summary statement of each pooled fund group that states:
 - a. The beginning market value for the reporting period;
 - b. Additions and changes to the market value during the period; and
 - c. Market value for the period.
 4. States the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type-invested;
 5. States the maturity date of each separately invested asset that has a maturity date;
 6. State the account or fund or pooled group fund for which each individual investment was acquired; and
 7. States the compliance of the investment portfolio as it relates to:
 - a. The investment strategy expressed in the Center's investment policy; and
 - b. The public Funds Investment Act.
- B. In conjunction with its annual financial audit, the Center will perform a compliance audit on investments and adherence to the Centers Policy and the Act.

LAKES REGIONAL MHMR CENTER

Policy of the Board of Trustees

Policy Area:	Fiscal Management	Effective Date:	4/26/00
		Revision Date:	10/19/10
		Revision Date:	4/22/19
Subject:	Investment and	Revision Date:	9/18/24
	Cash Management Policy 4.07	Page	18 of 18

EXHIBIT D (Affidavit)

Affidavit

I hereby acknowledge that I have received and thoroughly reviewed the investment policy of LRMHMRC.

I hereby further acknowledge that Lakes Regional MHMR Center
(Name of business organization seeking to sell authorized investment)

has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the entity and the organization that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the make-up of the entity's entire portfolio or requires an interpretation of sub-sections investment standards.

Business Organization's Name: Lakes Regional MHMR Center

Name of Qualified Representative: Tom Brown, Chairperson

Address: 400 AIRPORT ROAD,
City, State, Zip: TERRELL, TEXAS 75160

Telephone: 972.388.2000

Signature of Qualified Representative:

Signed by: 

AGENDA Item No: 09.06.24
Executive Director's Report:

Recommended Board Action:
None: For Information Only

Rational:

Executive Director Report:

1. Annual Board Training-

During the June TX. Council Conference, several Board members attended the Trustees Roles and Responsibilities training presentation session. The presentation document was emailed to all for review prior to this month's Board meeting so the other Trustees can review and update their required training. We will discuss any questions at the meeting.

2. Texas Council Update

In preparation for the 89th Legislative Session, the TX Council is urging every LMHA/LBHA to draft and distribute a thank you letter to state leadership and budget committees, acknowledging their investment in mental health services and describing how funds are making a difference in communities across the state.

3. HHSC Performance Contracts/Grants and Local Initiatives.

HHSC-IDD and Behavioral Health:

- We received an updated instructions for the LIDDA's approved Enhanced Community Coordination (ECC) and Transition Support Team (TST) programs for FY-25.
- Texas Health and Human Services Commission (HHSC) Contract Accountability and Oversight (CAO) completed the fiscal year 2024 Quality Assurance Authority Review of Lakes Regional Community Center on August 12, 2024. We All four program areas (TxHmL, GR/CFC, HCS, and PASRR) scored 90% or above.

4. East Texas Behavioral Health Network (ETBHN)

The ETBHN Regional Oversight Committee, met on September 10th for our quarterly meeting. The July financial report was reviewed and approved. The Telehealth, Authorization and Pharmacy programs are doing well. We discussed having learning collaborative summit in December at Tri-County Center. Several member centers expressed interest in knowing how Care Coordination is being implemented within our group. We have asked Jolene Rasmussen, from the TX. Council to facilitate the event.

AGENDA ITEM NO. 09.07.24

Fiscal Reports

RECOMMENDATIONS FOR APPROVAL:

- Center's financial statement for the month(s) of August, 2024.
- Motion to Accept Center's 1st Quarterly Investment Report.

Rationale:

- Review and take action to approve Center's financial statement for the month(s) of August, 2024.
- Review and take action to approve Center's 1st Quarterly Investment Report.

Lakes Regional Community Center
Financial Report
For the Month of August 2024

Erwin Hancock
Chief Financial Officer

August 21, 2024

Lakes Regional Community Center
Financial Report Outline

I. Financial Summary	Page 1
II. Balance Sheet	Page 2
III. Income Recap by Division	Page 3
Comparative Income Statement	Pages 4-5
Statement of Revenues & Expenditures	Page 6
IV. Related Data	Pages 7-8
V. Quarterly Investment Report	Page 9
VI. Investment Policy	Page 10

Lakes Regional Community Center
Financial Summary for the Month Ending August 31, 2024

Profit and Loss Summary

	Current Month	Year to Date
Revenues	\$4,275,283	\$44,622,650
Expenses	\$5,281,317	\$45,238,844
Net Income	(\$1,006,034)	(\$616,194)

Balance Sheet Summary

	Current YTD as of August 31, 2024	Last YTD as of August 31, 2023	Year to Year Change
Total Assets	\$40,266,804	\$39,523,197	\$ 743,607
Total Liabilities	\$9,034,046	\$7,983,043	\$ 1,051,003
Fund Balance	\$31,232,758	\$31,540,154	\$ (307,396)

Lakes Regional Community Center
Balance Sheet

	As of 8/31/2024	As of 8/31/2023	Net Change
Current Assets			
Cash	\$ 19,354,759	\$ 21,797,987	\$ (2,443,228)
Accounts Receivable	5,694,623	3,770,575	1,924,048
Other Current Assets	2,894,466	959,409	1,935,057
Total Current Assets	\$ 27,943,848	\$ 26,527,971	\$ 1,415,877
Long-Term Assets			
Fixed Assets (net of depreciation)	\$ 8,444,617	\$ 9,067,336	\$ (622,719)
Other Long-Term Assets	3,878,339	3,927,890	(49,551)
Total Long-Term Assets	\$ 12,322,956	\$ 12,995,226	\$ (672,270)
Total Assets	\$ 40,266,804	\$ 39,523,197	\$ 743,607
Current Liabilities			
Accounts Payable	\$ 1,068,387	\$ 1,473,388	\$ (405,001)
Accrued Expenses	1,870,985	1,788,837	\$82,148
Short-term Debt	2,216,335	792,928	1,423,407
Total Current Liabilities	\$ 5,155,707	\$ 4,055,153	\$ 1,100,554
Long-term Debt	\$ 3,878,339	\$ 3,927,890	\$ (49,551)
Total Long-Term Debt	\$ 3,878,339	\$ 3,927,890	\$ (49,551)
Total Liabilities	\$ 9,034,046	\$ 7,983,043	\$ 1,051,003
Investment In General Fund Assets	\$ 8,444,617	\$ 9,067,336	\$ (622,719)
Fund Balance at Beginning of Year	22,788,142	22,472,818	315,324
Total Equities and other Credits	\$ 31,232,759	\$ 31,540,154	\$ (307,395)
Total Liabilities, Equities and other Credits	\$ 40,266,805	\$ 39,523,197	\$ 743,608

Lakes Regional Community Center
Income Statement Recap by Division
As of August 31, 2024

Division	Current Month	Year to Date
Mental Health Adult	\$ (443,404)	\$ 63,518
Mental Health C&A	(30,247)	(146,582)
Substance Abuse	(52,305)	31,498
IDDP	(310,560)	(485,782)
IDDA	(193,048)	(147,787)
ECI	33,420	90,798
Other	\$ (9,887)	\$ (21,853)
Total Lakes	<u>\$ (1,006,032)</u>	<u>\$ (616,191)</u>

Other		
Hospitality House	\$ (846)	\$ (1,388)
Mental Health First Aid	\$ 5,658	\$ 6,669
CCBHC/CMHC SAMSHA Grants	\$ -	\$ (35,272)
Expending Fund Raising	\$ (150)	\$ (1,600)
Administration	\$ (14,549)	\$ 9,738
	\$ (9,887)	\$ (21,853)

Lakes Regional Community Center
Comparative Income Statement for the Month ended August 31, 2024

	8/31/2024	8/31/2023	Variance	Var %
Revenues				
General Revenue IDD	\$213,669	\$212,025	\$1,644	1%
General Revenue MH	\$887,428	\$800,098	\$87,331	11%
Early Childhood Intervention Revenue	\$642,205	\$246,260	\$395,945	161%
Charity Care Pool / DPP	\$656,059	\$864,544	(\$208,484)	-24%
NTBHA Revenue	\$295,942	\$279,334	\$16,608	6%
Medicaid Revenue	\$233,731	\$267,491	(\$33,760)	-13%
Medicare Revenue	\$4,841	\$5,261	(\$420)	-8%
HCS Revenue	\$385,535	\$410,987	(\$25,452)	-6%
Managed Care Revenue	\$92,265	\$113,992	(\$21,727)	-19%
Private Insurance	\$25,957	\$18,152	\$7,804	43%
Client Fees	\$7,428	\$9,605	(\$2,178)	-23%
Other Revenue	\$830,222	\$1,629,898	(\$799,674)	-49%
Total Revenues	\$4,275,283	\$4,857,647	(\$582,364)	-12%
Expenses				
Salaries and Wages	\$2,897,210	\$1,753,153	\$1,144,057	65%
Employee Benefits	\$932,342	\$603,123	\$329,219	55%
Staff Training	\$7,266	\$8,039	(\$773)	-10%
Furniture and Equipment	\$80,172	\$23,758	\$56,414	237%
Maintenance and Repairs	\$23,382	\$22,091	\$1,291	6%
Utilities	\$41,952	\$46,358	(\$4,407)	-10%
Client Support	\$10,298	\$15,373	(\$5,075)	-33%
Supplies	\$33,179	\$74,680	(\$41,501)	-56%
Vehicle Maintenance	\$7,542	\$14,243	(\$6,701)	-47%
Insurance Costs	\$33,603	\$32,706	\$897	3%
Debt Service	\$193,055	\$40,189	\$152,866	380%
Other Expenses	\$1,021,318	\$2,148,607	(\$1,127,289)	-52%
Total Expenses	\$5,281,317	\$4,782,319	\$498,998	10%
Net Surplus/(Deficit)	(\$1,006,034)	\$75,328	(\$1,081,363)	-1436%

Salaries & Wages: Includes August Payroll Accrual (Salaries = \$881,173/Benefits = \$317,674). This payroll amount was actually paid September 6, 2024 - FY25

Other Revenue: Includes FFY24 Quarter 2 MAC accrual adjustment to actual TAFI invoice for this quarter = (\$75,467.25).

Other Expenses: Includes one month lag of travel expenditures that are processed through Accounts Payable and recorded to the proper fiscal year.

Lakes Regional Community Center
Comparative Income Statement for the period ended August 31, 2024

	<u>YTD ended</u> 8/31/2024	<u>YTD ended</u> 8/31/2023	Variance	Var %
Revenues				
General Revenue IDD	\$2,550,697	\$2,510,563	\$40,134	2%
General Revenue MH	\$8,979,961	\$8,642,171	\$337,790	4%
Early Childhood Intervention Revenue	\$3,195,803	\$1,935,465	\$1,260,338	65%
Charity Care Pool / DPP	\$7,874,494	\$8,493,687	(\$619,193)	-7%
NTBHA Revenue	\$2,831,055	\$2,565,791	\$265,263	10%
Medicaid Revenue	\$3,149,809	\$3,136,166	\$13,643	0%
Medicare Revenue	\$63,925	\$64,991	(\$1,067)	-2%
HCS Revenue	\$4,942,442	\$4,974,703	(\$32,261)	-1%
Managed Care Revenue	\$1,158,044	\$1,514,637	(\$356,593)	-24%
Private Insurance	\$294,588	\$211,983	\$82,606	39%
Client Fees	\$71,207	\$65,089	\$6,118	9%
Other Revenue	\$9,510,627	\$12,189,374	(\$2,678,747)	-22%
Total Revenues	\$44,622,650	\$46,304,619	(\$1,681,969)	-4%
Expenses				
Salaries and Wages	\$23,167,463	\$22,234,927	\$932,536	4%
Employee Benefits	\$7,915,166	\$7,305,453	\$609,713	8%
Staff Training	\$109,012	\$84,891	\$24,121	28%
Furniture and Equipment	\$508,386	\$446,299	\$62,087	14%
Maintenance and Repairs	\$344,027	\$316,763	\$27,264	9%
Utilities	\$478,927	\$461,806	\$17,121	4%
Client Support	\$93,810	\$79,151	\$14,659	19%
Supplies	\$386,025	\$428,153	(\$42,128)	-10%
Vehicle Maintenance	\$115,645	\$109,811	\$5,834	5%
Insurance Costs	\$356,768	\$361,460	(\$4,692)	-1%
Debt Service	\$481,535	\$413,263	\$68,272	17%
Other Expenses	\$11,282,081	\$11,746,954	(\$464,874)	-4%
Total Expenses	\$45,238,844	\$43,988,930	\$1,249,915	3%
Net Surplus/(Deficit)	(\$616,194)	\$2,315,689	(\$2,931,884)	-127%

Lakes Regional Community Center Statement of Revenues and Expenditures For the Period Ending August 31, 2024

Revenues	Sept-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Total
Local	\$ 80,442	\$ 214,597	\$ 97,724	\$ 92,456	\$ 92,630	\$ 225,305	\$ 57,009	\$ 110,051	\$ 114,522	\$ 109,034	\$ 131,987	\$ 173,941	\$ 1,502,706
State Programs	1,550,788	1,682,464	1,631,012	1,690,626	1,630,631	1,659,067	1,692,575	1,818,560	1,895,885	1,643,301	1,636,268	1,811,804	20,221,239
Federal Programs	1,581,153	1,480,213	1,465,853	1,529,825	1,546,888	1,477,004	1,682,524	1,290,567	1,917,008	1,563,205	1,574,569	1,918,370	19,045,177
Interest Income	78,857	95,146	95,680	75,387	106,853	63,990	64,405	64,712	136,692	60,876	116,682	75,419	1,022,477
North Texas BH Assoc	217,895	218,987	220,009	218,379	224,950	229,495	223,462	222,651	220,471	224,969	307,156	266,942	2,831,054
TOTAL REVENUES	\$ 3,291,116	\$ 3,655,384	\$ 3,530,907	\$ 3,606,892	\$ 3,605,753	\$ 3,647,860	\$ 3,629,995	\$ 3,319,931	\$ 4,252,365	\$ 3,607,473	\$ 3,786,691	\$ 4,275,285	\$ 44,622,853
Expenditures													
Current:													
Salaries & Wages	\$ 1,033,961	\$ 1,068,334	\$ 1,142,171	\$ 2,589,214	\$ 1,730,880	\$ 1,746,892	\$ 1,776,895	\$ 1,758,876	\$ 2,695,602	\$ 1,804,524	\$ 1,765,173	\$ 2,897,210	\$ 23,167,463
Employee Benefits	387,799	588,350	626,811	723,974	630,881	640,991	658,221	687,908	748,948	643,151	629,914	932,342	7,915,167
Other Operating Expenses:													
Client Receipts	3,430	\$10,585	5,455	12,631	5,360	5,688	4,838	3,213	4,208	5,087	10,973	5,205	77,253
HCS Contract	120,033	\$120,429	124,253	132,073	137,135	130,252	111,589	134,913	119,723	123,761	114,589	123,123	1,479,206
Consulting Svcs - External	6,011	\$2,864	11,568	11,405	13,703	13,598	11,405	11,895	12,755	10,982	10,445	11,828	129,285
Contracts with Other Orgs/Exc	363,377	\$380,508	342,287	385,729	364,026	433,158	385,871	365,080	427,759	426,840	398,979	390,325	4,594,748
CFMRC Quality Assurance Fees	6,969	\$7,146	6,959	7,107	6,348	6,833	7,289	6,961	6,945	7,288	7,175	7,289	84,369
TDH&L Contracts	7,500	\$9,748	11,160	10,087	8,758	5,493	5,766	5,077	7,479	5,065	6,523	5,469	88,152
Contracted Lab Services	133	\$1,968	133	101	854	399	837	968	1,640	2,105	829	2,054	12,950
Staff Development/Training	13,102	\$11,503	4,239	9,341	9,127	20,972	3,999	8,842	14,615	12,688	6,455	7,266	109,073
Non-Clinical Contracts with Others	10,293	\$17,897	7,113	7,885	5,794	9,851	4,035	14,819	6,842	7,716	14,550	14,863	119,465
Pharmaceuticals/Supplies	8,333	\$14,273	12,202	13,306	21,437	7,162	11,676	8,471	17,255	11,540	9,243	17,801	140,801
Atypical Meds	1,300	\$3,597	3,691	3,990	6,088	1,636	3,124	1,503	4,988	3,134	1,803	6,070	40,878
Patient Aset Programming Fees	1,500	\$1,500	1,500	1,500	1,500	1,339	881	778	778	1,055	692	789	12,510
Training and Travel	15,170	\$33,285	58,225	43,544	44,088	53,537	48,287	66,242	60,017	100,019	53,675	103,910	704,989
Consumable Supplies	24,865	\$33,235	26,595	29,594	27,168	34,157	25,863	38,383	39,383	35,128	35,444	33,179	386,025
Building Capital Outlay	62,500	\$32,570	16,025	9,800	94,255	40,827	14,980	8,924	6,483	12,630	22,750	25,920	441,412
Furniture/Equipment over \$5,000	9,000	\$189,562	0	0	8,200	0	0	231,460	0	7,365	12,713	77,537	441,412
Computer/Equipment under \$5,000	13,100	\$22,079	2,173	1,480	10,335	10,335	0	18,680	0	7,365	0	0	85,040
Copier/Equipment Rental	9,829	\$11,360	9,319	10,635	9,319	11,403	9,396	10,006	9,396	8,724	3,914	2,635	56,974
Other Monthly Expenses	9,391	\$6,542	6,715	5,640	17,160	16,033	27,429	8,788	31,323	17,574	16,792	5,683	10,461
Computer Software Support Fees	13,015	\$18,270	28,980	29,531	13,688	14,640	15,884	30,040	27,619	30,500	29,317	31,484	283,466
Computer Software Fees for HR System	0	\$0	389	3,202	0	5,169	14,491	18,422	14,491	14,491	10,725	10,725	122,436
Building Rent, Repair, Maintenance	152,923	\$164,076	159,515	151,426	143,309	146,031	120,809	142,837	175,079	138,131	167,888	139,848	1,741,481
Building Rent to Other Programs	8,545	\$10,620	8,916	6,644	16,872	9,311	8,898	8,206	10,182	7,408	12,806	7,542	115,045
Vehicle Fuel Costs	11,695	\$11,568	8,698	7,670	6,491	6,911	7,850	9,799	9,455	9,455	11,181	12,324	115,045
Non-Clerk Utilities	44,632	\$11,875	59,222	39,089	43,101	48,416	39,484	33,429	36,646	38,010	43,081	41,962	478,927
Telecommunications	16,175	\$28,518	28,812	27,832	30,482	31,294	33,748	29,833	33,303	29,718	29,718	46,884	385,912
Data Connection/Internet Access	7,929	\$7,855	7,855	7,532	7,555	7,855	7,855	7,855	7,855	7,855	7,855	7,855	92,151
Cities Hotline Answering Svc	2,500	\$2,500	2,500	0	5,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
Insurance	27,347	\$30,634	28,990	28,990	28,990	28,990	29,182	28,990	28,990	28,990	33,069	33,069	358,788
Client Support Costs	11,173	\$7,763	5,449	3,910	3,818	2,493	9,270	8,135	12,510	8,838	10,154	10,288	83,809
Client Reimbursable Services	3,938	\$20,834	17,050	8,855	10,448	11,300	14,025	10,744	10,744	9,071	10,849	6,408	129,845
NTBHA Supported Housing	5,089	\$3,875	3,568	5,089	12,000	4,110	4,580	5,918	5,244	6,486	5,630	5,504	65,568
Debt Service	36,973	\$36,973	39,213	39,213	36,213	39,213	39,650	40,709	42,621	43,082	43,082	43,082	481,535
DPP BHS Prem Tax Risk Admin	4,345	\$4,345	4,345	4,345	4,345	4,345	4,345	4,345	4,345	4,345	4,345	4,345	52,140
COVID-19 Expenses	428	\$362	914	208	208	208	270	17,414	13,638	13,793	23,488	15,733	212,508
ECI Client Support Costs	520	\$300	300	520	500	426	426	140	280	960	457	230	4,081
Expanding Fund Raising Funds	824	\$453	1,535	220	220	378	1,344	1,187	1,692	6,014	1,841	1,841	17,169
Program Indirect	10,633	\$8,890	14,354	14,072	10,960	11,982	14,841	15,100	10,630	16,360	7,180	13,763	152,389
LRI/HARC Board Expenses	1,944,868	\$1,074,850	1,103,938	1,104,274	1,166,903	1,223,290	1,104,194	1,117,828	1,482,504	1,243,212	1,038,410	1,451,767	14,156,217
Expanding Employment Funds	2,488,728	\$3,364,734	3,473,021	4,417,462	3,529,743	3,611,132	3,539,050	3,564,610	4,887,954	3,690,887	3,433,188	5,281,319	45,238,847
Service Costs Unallowable	0	\$0	0	0	0	0	0	0	0	0	0	0	0
Other Operating Expenses	0	\$0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	\$ 5,954,388	\$ 5,910,040	\$ 65,086	\$ 6,013,193	\$ 77,010	\$ 38,727	\$ 90,906	\$ 147,670	\$ 833,300	\$ 363,441	\$ 333,625	\$ 1,008,624	\$ 10,131,143
Excess (deficiency) of revenues over expenditures													

note 1: Recursively Capital Outlay - Insurance Claim.
note 2: Recursively Capital Outlay expense to Software Support Fee per ACH. Likelihood should be based on one year.
note 3: Includes DPP Revenue - recording monthly total amount received. Account "DPP (B) From Tax Risk Admin" includes 10% ICT & Admin Expense Fees, to be recaptured against DPP revenue at year-end, pending audit-up.
note 4: December 2023 included 3 periods.
note 5: February Vehicle Fuel Costs was recorded in March business (due invoice). Expense expense = \$9,000.00.
note 6: Includes recalculation for work in progress. M. Pharmacy Correction: [50,867.41]
note 7: Includes February and March fuel costs. [Mtd noted in March - February]
note 8: Includes Fuel Recalculation - Set-Up DPP FY23 - Payments to Arrears group = 993,047.
note 9: Vehicle Purchases for EOI Program
note 10: Interest on a Quarterly Basis when statements are received!
note 11: May 2024 included 3 periods.
note 12: Interest on a Quarterly Basis when statements are received!
note 13: Includes additional Quarterly Capacity Expense revenue received = \$68,125. Includes additional ACT revenue received = \$11,000.
note 14: Includes indication of per month expenditures to Work in Progress = \$148,010.
note 15: Includes FY24 Quarter 2 2024 accrual adjustment to actual 14% increase for the quarter = (275,487.25)
note 16: Includes August Payroll Accrual = \$317,674, actually paid September 6, 2024 (P 725)
note 17: Includes one month lag of travel expenditures that are processed through Accounts Payable and recorded to the proper fiscal year.

Lakes Regional Community Center

FY24 Aged Accounts Receivable

AUGUST as of 08/31/2024

Accounts Receivable Description	GL A/R Balance	AUG Current	JUL 30 Day	JUN 60 Days	MAY 90 Days	APR & prior 120 +
MAC Adm Claim	1,075,132.77	143,825	143,825	143,825	143,825	499,833
VAP Class GVL	-	-	-	-	-	-
Medicaid	431,526.88	249,775	29,628	22,413	21,049	108,662
Medicare	4,463.62	3,383	426	74	574	7
Private Insurance	45,019.81	14,360	6,365	7,206	4,981	12,107
Chip	902.52	399	27	164	74	240
MANAGED CARE:						
Amerigroup	31,089.88	24,600	1,745	1,334	1,106	2,305
Superior (Cenpatico)	32,186.67	17,161	12,246	1,013	509	1,257
Optum	24,711.73	17,633	1,465	1,767	1,355	2,492
Cigna	199.19	-	44	-	-	155
Texas Childrens Plan	1,862.44	679	777	79	327	-
Beacon	4,969.08	3,432	138	326	504	570
Molina	26,460.92	20,126	1,001	1,989	1,346	1,998
Aetna Better Health	3,080.85	1,986	189	78	93	735
Texas Home Living - North **	78,866.81	32,053	25,886	20,927	-	-
Texas Home Living - South **	12,127.56	3,387	4,457	920	3,363	-
HCS - North **	1,323,424.58	293,137	286,139	260,793	483,355	-
HCS - South **	554,554.54	86,528	101,584	97,637	213,288	55,537
VAP (Vocational Apprenticeship)	36,816.74	20,215	16,601	-	-	-
Reimbursable Svcs-TxHmL North & South	1,013.80	1,014	-	-	-	-
Reimbursable Svcs-HCS North	8,095.81	6,765	-	-	-	1,331
Reimbursable Svcs-HCS South	2,426.00	2,426	-	-	-	-
HCS Rm/Brd	6,011.00	868	868	868	868	2,539
ICF Residential Homes	164,863.33	130,456	5,540	5,681	5,880	17,307
Block Grant/TANF-Title XX Gen Revenue	71,108.25	23,702	23,702	23,704	-	-
CCBHC Samsha Grant (799) 1370-6500	169,913.15	113,281	56,633	-	-	-
MCOT-Hotline ARPA	3,081.31	-	-	-	-	3,081
HR133-Outpatient Cap Activity **	63,476.96	13,100	-	19,142	14,017	17,219
Coordinaated Specialty Care	203,368.57	31,136	36,022	136,210	-	-
FEMA Grant ISP	32,728.36	8,368	22,834	1,526	-	-
FEMA Grant RSP	-	-	-	-	-	-
Supported Employment	-	-	-	-	-	-
Day Hab Billings (Private Providers)	21,705.14	-	15,732	1,815	2,435	1,723
1048 IDD Billed Svcs	11,812.26	5,407	6,405	-	-	-
ECI Grant Revenue	774,161.10	593,023	181,138	-	-	-
ECI Respite	457.00	-	457	-	-	-
ECI Priv Ins	16,174.96	4,975	2,838	2,713	2,144	2,506
ECI Medicaid	3,649.71	2,967	-	529	153	-
ECI Managed Care	37,228.83	15,952	3,393	13,663	1,767	2,453
ECI Chip	429.34	134	67	4	69	136
A/R Other Employees	296.29	296	-	-	-	-
A/R Employee Insurance (Cobra)	117.12	-	-	117	-	-
TCOOMMI GRANT	63,108.80	30,772	32,337	-	-	-
TDCJ Contract-Greenville **	18,042.13	-	11,659	6,374	-	-
TDCJ - Sherman/Bonham/Paris **	60,188.33	-	38,878	18,484	2,827	-
Fannin County Drug Court	3,000.00	3,000	-	-	-	-
Hopkins County Drug Court	-	-	-	-	-	-
Titus County Drug Court	2,600.00	2,600	-	-	-	-
DSHS Region 3	44,513.68	12,025	10,924	10,030	10,791	744
DSHS Region 4	30,239.33	30,239	-	-	-	-
DSHS MHFA Outreach	59,820.33	15,284	7,702	7,779	6,381	22,674
ICF Upper Payment Limit	64,978.00	32,489	32,489	-	-	-
SAC Prog -Hunt County	841.51	842	-	-	-	-
ECC - (Enhanced Comm Coord)	16,287.60	8,123	8,165	-	-	-
Pharmacy Rental Income	2,500.00	2,500	-	-	-	-
Vaping Class	-	-	-	-	-	-
Comm Education (Curt Pitton)	5,830.95	5,831	-	-	-	-

Accounts Receivable Description	GL A/R Balance	AUG Current	JUL 30 Day	JUN 60 Days	MAY 90 Days	APR & prior 120 +
Misc Revenue - 1370-1200 - \$81,705.01						
**FY23 Aud Adj DPP Tx Council Prelim IGT	39,423.21	-	-	-	-	39,423
**Tarpley Rent Reduction (sewer)	4,225.00	-	-	-	4,225	-
**FY24 Forfeiture Balance	38,056.80	38,057				

FY24

Aug Bal Due 5,732,169.54 GL bal 5,732,169.54 bal ck \$ -

***Center's
4th Quarterly Investment Report***

**Lakes Regional Community Center Quarterly Investment Report
For the 12 Months Ending August 31, 2024**

Particulars		Amount
Beginning Balance September 1, 2023:		
	TexPool	\$13,397,444
	Certificate of Deposit	\$ 1,036,622
	Business Star A/C	\$ 1,046,004
	Wealth Mgmt Acct	\$ 4,310,516
	Omaha Res. Savings	\$ 11,020
	Total Sept. 1, 2023	\$19,801,607
Ending Balance August 31, 2024:		
	TexPool	\$11,549,396
	Certificates of Deposit	\$ 1,037,572
	Business Star A/C	\$ 827,195
	Wealth Mgmt Acct	\$ 4,371,178
	Omaha Res. Savings	\$ 11,026
	Total August 31, 2024	\$17,796,367
Net Change		\$ -2,005,240

The market value and the book value of our fund in TexPool are the same. The aforementioned funds are available upon demand and thus do not have a maturity date. Lakes investments include 2 certificates of deposit that pay interest at the rate of 0.40%. Lakes, additionally earns 4.99% interest on its business investment account at the American National Bank. TexPool account earns 4.53% on its investment account. Wealth Management account earns 4.89%. Certificate of Deposit #xxx8346 matures on 3/24/25 and Certificate of Deposit #xxx2579 matures on 6/4/25.

Lakes Regional Community Center's investment portfolio is in compliance with the Lakes Regional Community Center Investment and Cash Management Policy 4.07 and is in compliance with the Public Funds Investment Act.

Respectfully submitted,

Erwin Hancock
Chief Financial Officer
Investment Officer

AGENDA ITEM NO. 09.08.24
Behavioral Health Director

Recommended Board Action:
None. Informational purposes only.

Rationale:

1. FY24 End of Year Performance Contract Report
2. BH Participation in Community Outreach Events
 - 1st Annual Hispanic Heritage Health Fair – September 14th – Franklin County
 - 2024 Recovery in The Park – September 21st – Grayson County
 - Veteran’s Suicide Awareness Ruck March – September 28th – Morris County
 - Region 8 Fall Counselor Conference – October 15th
 - Harts Bluff ISD Health Fair – October 24th – Titus County
 - Annual Festival of Pumpkins – October 26th – Lamar County
3. On-Site Visit from HHSC Integrated Care Strategy (T-CCBHC)

GR State Measure	State Target	Lakes 1st Half FY24	Lakes 2nd Half FY24	Annual	State Center Average
AT RISK MEASURES					
Adult Improvement (Cumulative)	>= 20%	19.80%	34%	39%	39.30%
Child Improvement (Cumulative)	>= 25%	37.20%	64.30%	69.70%	48.70%
Community Tenure	>= 96.8%	98.90%	98.90%	98.90%	99.20%
Crisis 7-Day Follow-Up	N/A	79.10%	61.20%	70.15%	42.30%
Effective Crisis Response	>= 75.1%	80.31%	75%	77.66%	85.40%
Hospital 7-Day F2F Follow-Up – Encounter	>= 62.3%	87.80%	79.00%	82.80%	72.70%
School Improvement	>= 60%	79.40%	74.60%	74.60%	71%

ADULT SERVICES					
Adult Service Target	1507	108%	104%	106%	108%
Criminal Justice Outcomes (BENCHMARK)	N/A	29.00%	11.10%	20.05%	15.20%
Depression Response (6 Months)	>= 10.4%	20.40%	32.80%	26.60%	27.80%
Retention of Justice Involved Adults (BENCHMARK)	N/A	39.40%	22.60%	31%	17.50%
ACT Authorization Target	>= 54%	93.90%	92.30%	93.10%	82.80%
Adult Monthly Service Provision	>= 65.6%	76.40%	70.10%	73.25%	60.80%
High Needs Adults Functioning (BENCHMARK)	N/A	24.30%	14.20%	19.25%	27.20%
Retention of High Needs Adults (BENCHMARK)	N/A	81.80%	17.60%	49.70%	32.80%
Educational or Volunteering Strengths	>= 26.5%	36.50%	37.70%	37.10%	41.30%
Employment Functioning	>= 39.8%	46.10%	50.60%	48.35%	70.00%
Residential Stability	>= 84%	92.70%	92.60%	92.65%	87.80%

Child Services					
Family Partner Response	>= 65.2%	0.00%	0.00%	0.00%	74.80%
Child Service Target	94	186%	181%	184%	109%
Family & Living Situation	>= 67.5%	88.90%	81.80%	85.35%	82.60%
Juvenile Justice Avoidance (Cumulative)	>= 95%			99%	99%
Juvenile Justice Outcomes (BENCHMARK)	N/A	30%	20%	25%	33.10%
Retention of Justice Involved Children (BENCHMARK)	N/A	0%	0%	0%	18.10%
Child Monthly Service Provision	>= 65%	86.10%	81%	83.55%	70.70%

Crisis Services					
Adult Jail Diversion	<= 10.46%	4.28%	4.19%	4.24%	?
Hospital 30 Day Readmission	<= 10.2%	3.66%	3.81%	3.74%	7.38%
Access to Crisis Response	>= 61.9%	85.70%	82.60%	84.15%	85.70%
Hospitalization Rate	<= 1.9%	1.31%	1.59%	1.45%	0.18%

Data Problem

Other Services					
Long Term Support Services (LTSS)	>= 70.0%	0.00%	0.00%		N/A

SUD Services					
Enrolled					384
Completions	>= 42%				50.00%
Not Arrested	>= 90%				95%
Abstinence	>= 45%				100%
Stable Housing	>= 55%				100%
Employed	>= 60%				84%
Ongoing Treatment	>= 55%				78%

1. **Waivers Home and Community Services (HCS) & Texas Home Living (TXHML):**

- One opening in Terrell HCS Group Home
 - Statewide statistics reported by Texas Council:
1748 individuals involved in HCS and Texas Home Living Medicaid unwinding:
 - 368 resolved
 - 274 additional people lost eligibility
 - 94 net number of cases resolved
 - Centers state that the loss Medicaid has impacted enrollments and transfers.
Many continue to be assigned the wrong type of Medicaid.

2. **Individual Skills and Socialization (ISS)**

- Waxahachie ISS – requesting Temp License
- Paris ISS started a photography club
- Sulphur Springs ISS attended the ribbon cutting ceremony for United Way
- Greenville ISS - Aktion Club (Kiwanis) at M.A.R.K. for the Hunt County Schools
- Terrell ISS purchased an arcade game with donated funds from Lone Star Credit Union

3. **Intermediate Care Facility (ICF)**

- 1 Nurse position open
- Special Olympics Pickle Ball players won first place at competition
- 1 open bed at Sayle St, also audited in August

4. **TWS**

- 1 Supported Employment Contract
- 1 Job Placement Contract
- Seeking employment referrals

5. **OBI**

- OBI completed 13 of 10 required educational sessions for FY24
- No issues identified in the OBI samples reviewed during the LIDDA audit
- The OBI team successfully met all FY24 HHSC requirements

6. **PPAT Presentation**

- Presentation with 3 other LIDDAs, TX Council and PPAT at PPAT conference

7. **Trust Fund**

- Social Security Review scheduled for September

8. **FY 25**

- Happy New Year

AGENDA ITEM NO. 09.10.24

Contracts & Quality Management Report

1. CONTRACTS

- HHSC Coffee House: We received a Coffee House in Mt. Pleasant contract from HHSC FY25-26 for \$449,920.
- All FY25 expenditure contracts have been executed.

2. RIGHTS/ABUSE, NEGLECT & EXPLOITATION ALLEGATIONS

- APS Investigations
 - 1 MH Mt. Pleasant – from January 2024
 - 3 MH Greenville – from March 2024
 - 1 SUD – from May 2024

3. CORPORATE COMPLIANCE

- IDDP Investigation: One IDDP staff's documentation did not support service delivery.
 - Recommended:
 - Services for August were held and not billed. Services that were billed and payments received will be recouped. Total Payback \$39.22
 - An investigation by HR in accordance with pages 9 and 11 of the HR procedures 5.10.01, Employee Performance and Progressive Discipline.
 - Disciplinary Actions taken:
 - Due to the results of the investigation, employee was separated from employment on Monday, September 9, 2024.

4. QM MH, NTBHA & SUBSTANCE ABUSE

- Performance Measures: We met all of our performance measures for August. We missed Effective Crisis Response for the second half of FY24 at 75%, our target is 75.1%. Effective crisis response is percentage of crisis episodes during the measurement period shall not be followed up by an admission to a HHSC inpatient bed within 30 days of the first day of the crisis episode.
- HHSC MH Comprehensive Audit: HHSC will conduct their MH comprehensive audit from November 18 – 22, 2024 over FY23Q1. All requested documents will be uploaded before October 14, 2024.
- HHSC SUD Comprehensive Audit: We submitted our CAP on September 11, 2024.
- Superior Desk Review: Superior requested documents to conduct their desk review. All documents were submitted on September 13, 2024.
- Mystery Calls: QM conducted mystery calls to the NTBHA clinics. Out of ten (10) calls, one (1) call was not returned within 24 hours. Out of nine (9) calls, seven (7) were compliant with NTBHA standards.
- Coffee House Survey: QM conducted a quality-of-life survey in August, and individuals who responded to the survey stated they felt like the Coffee House has had a positive impact on their recovery goals.
- Board Training Audit: QM conducted a board training audit in August, all members of the board have received training.
- NCQA Satisfaction Survey: QM conducted a NCQA satisfaction survey. Overall, individuals are satisfied with their services.

5. IDD

- IDD Service Target: We met our service target at 171, our target is 169.

AGENDA ITEM NO. 09.11.24

Human Resources Report

Recommended Board Action:

None; information only.

1. Staffing Issues

➤ **Headcount**

We ended FY24 with total of 440 authorized FTEs and 433 employees including full-time, part-time, and PRN (as needed) employees. We filled 10 positions during the month of August, all of them were new hires. We ended the month with 23 vacancies.

➤ **Separations**

We had five separations during the month of August, four of which were voluntary. Some of the reasons for separation cited were moving out of State and other jobs with better pay. The involuntary separation was because of performance issues. The turnover rate for FY24 was 20.7%.

➤ **Recruitment**

Sources used to advertise our openings were Indeed, Newspapers, Colleges and Universities website, Facebook, Texas Workforce Commission website and Chambers of Commerce.

➤ **Training and Development**

We had 23 classes with a total of 155 participants, 83 of these participants were school staff who received YMHFA (Youth Mental Health First Aid) training. Trainings for new and existing employees were CPR (*Cardio Pulmonary Resuscitation*), SAMA (*Satori Alternatives for Managing Aggression*), and ASIST (*Applied Suicide Intervention Skills Training*).

2. Compensation & Benefits

- COVID exposures during the month of August continue to increase. We had 10 employees who reported exposure; nine of them tested positive. No one required hospitalization and all of them have returned to work. We received three requests for COVID Sick Pool Leave and 138 hours were granted.
- We ended the year with 24 large claims from which seven (7) exceeded the stop loss.

HR Monthly Report
FY2024

I. Head Count (end of mo)	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
Overall Total													
# Positions	449	449	451	454	460	460	460	461	461	461	461	456	
# FTE	444	444	447	449	449	449	450	451	451	451	451	440	
# Employees	407	408	413	410	418	422	425	429	428	427	427	433	
# Vacant Positions	42	40	42	48	42	38	35	32	32	32	32	23	
# Full-Time Vacancies	39	38	40	43	37	33	32	26	26	28	28	21	
# Part-Time Vacancies	3	2	2	4	5	5	3	5	5	4	4	2	
General Administration													
# Positions	41	41	41	41	41	41	41	41	41	41	41	41	41
# FTE	41.0	41.0	41.0	41.0	41.0	41.0	41.0	41.0	41.0	41.0	41.0	41.0	41.0
# Employees	39	39	39	38	38	37	39	40	39	39	39	39	39
# Vacant Positions	2	2	2	3	3	4	2	1	2	2	2	2	2
# Full-Time Vacancies	2	2	2	3	3	4	2	1	2	2	2	2	2
# Part-Time Vacancies	0	0	0	0	0	0	0	0	0	0	0	0	0
ECI Services													
# Positions	32	32	32	35	35	35	36	36	36	36	36	36	35
# FTE	32	32	32	35	35	35	36	36	36.0	36	36	36	35
# Employees	25	29	29	29	30	31	31	32	32	32	33	34	31
# Vacant Positions	7	3	3	6	5	4	5	4	4	4	3	2	4
# Full-Time Vacancies	6	3	3	5	5	4	5	4	4	4	3	2	4
# Part-Time Vacancies	1	0	0	1	0	0	0	0	0	0	0	0	0
IDD Authority Services													
# Positions	64	64	64	64	59	59	59	61	61	61	61	61	62
# FTE	64.0	64.0	64.0	64.0	59.0	59.0	59.0	61.0	61.0	61.0	61.0	61.0	62.0
# Employees	54	53	56	56	55	57	56	57	57	57	57	57	56
# Vacant Positions	10	11	8	8	4	2	2	4	4	4	4	4	5
# Full-Time Vacancies	10	11	8	8	4	2	2	4	4	4	4	4	5
# Part-Time Vacancies	0	0	0	0	0	0	0	0	0	0	0	0	0
IDD Provider Services													
# Positions	115	115	115	116	122	122	122	122	122	122	122	122	120
# FTE	114.00	114	114	115	119	119	119	119	119	119	119	119	117
# Employees	109	106	103	104	114	116	118	120	120	118	118	119	114
# Vacant Positions	8	11	12	12	12	10	8	9	9	11	11	7	10
# Full-Time Vacancies	7	9	12	11	9	7	6	7	7	9	9	6	8
# Part-Time Vacancies	1	1	0	1	3	3	2	2	2	2	2	1	2
Medical Prescriber Services													
# Positions	13	13	13	13	13	13	13	12	12	12	12	12	13
# FTE	13	13	13	13	13	13	13	12	12	12	12	12	13
# Employees	12	12	12	12	12	12	11	11	11	11	11	11	12
# Vacant Positions	1	1	1	1	1	1	2	1	1	1	1	1	1
# Full-Time Vacancies	1	1	1	1	1	1	1	0	0	0	0	0	1
# Part-Time Vacancies	0	0	0	0	0	0	1	1	1	1	1	1	1
Mental Health Adult Services													
# Positions	182	182	185	185	185	185	186	186	186	186	186	180	185
# FTE	182	182	185	185	185	185	186	186	186	186	186	180	185
# Employees	168	169	172	168	170	170	170	170	171	172	170	173	170

HR Monthly Report
FY2024

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
# Vacant Positions	14	13	13	17	15	15	16	12	11	10	12	7	13
# Full-Time Vacancies	12	11	11	15	13	13	15	11	10	9	11	7	12
# Part-Time Vacancies	2	2	2	2	2	2	1	1	1	1	1	0	1
II. Recruitment													
# Applications Received	139	219	193	195	221	202	213	208	229	171	189	199	2378
# Applicants	114	181	160	165	169	167	171	175	179	146	140	159	1926
# Positions Filled	7	11	12	7	17	14	10	10	10	11	12	10	131
# New Hires	6	9	11	7	15	11	8	9	10	8	10	10	114
# Internal Promotions/Transfers	1	2	1	0	2	3	2	1	0	3	2	0	17
III. Separations													
# Separations *	7	8	6	10	5	6	6	4	11	9	10	5	87
YTD Avg # Employees	408	408	410	409	413	415	416	418	418	419	417	420	414
YTD Turnover Rate	6.90%	3.70%	5.10%	7.60%	8.70%	10.10%	11.50%	12.40%	15.00%	16.90%	19.20%	20.70%	20.70%
* excludes temporary, PRN, & RIF													
Avg LOS (Yrs)													
# Involuntary Separations	1	1	2	1	1	1	1	1	1	1	0	1	12
# Voluntary Separations	6	7	4	9	4	5	4	3	10	8	10	4	74
# Vol Separations < 90 Days Empl	0	1	1	1	0	3	2	1	0	2	0	0	11
# Vol Separations > 90 Days < 1 Yr	2	2	2	3	1	1	1	0	2	0	3	1	18
IV. Training													
# NEO Classes	2	2	2	1	2	2	2	2	2	2	1	2	22
# NEO Participants	6	9	11	7	15	11	7	9	11	8	9	10	113
# CPR Classes	6	8	5	5	6	6	6	5	5	4	4	6	66
# CPR Participants	18	23	14	14	14	14	16	17	15	11	13	20	189
# SAMA Initial Classes	2	2	1	2	1	3	2	2	2	2	1	2	22
# SAMA Initial Participants	5	4	4	12	6	17	6	7	9	8	6	7	91
# SAMA Refresher Classes	6	5	2	4	3	4	5	5	4	3	6	6	53
# SAMA Refresher Participants	23	19	5	11	9	16	21	18	24	8	24	28	206
# ASIST Initial Classes	1	0	1	0	1	0	1	0	0	0	0	0	6
# ASIST Initial Participants	9	0	10	0	11	0	7	0	7	0	21	0	65
# ASIST Refresher Classes	1	0	1	1	2	2	1	0	3	3	3	3	20
# ASIST Refresher Participants	4	0	14	4	13	19	6	0	26	17	17	7	127
# SOSAM Classes	0	1	0	0	0	0	0	0	0	0	0	0	1
# SOSAM Participants	0	2	0	0	0	0	0	0	0	0	0	0	2
# YMHFA Classes	0	0	1	0	1	0	2	2	0	1	2	4	13
# ISD Participants	0	0	1	0	9	0	15	18	0	17	13	83	156
# AMHFA Classes	0	0	0	0	0	0	0	0	0	0	0	0	0
# Community Participants	0	0	3	0	0	0	0	0	0	0	2	0	5
Total # Events	18	18	13	13	16	17	19	16	17	15	18	23	203
Total # Participants	65	57	62	48	77	77	78	69	92	69	105	155	954
V. Benefits													
Retirement													
# Eligible Employees	366	366	372	372	372	377	379	385	390	384	383	384	4530
# 457(b) Participants	310	306	304	302	302	302	300	305	308	302	302	304	3647
# Participating at 5% or More	199	198	193	193	191	190	187	187	189	186	188	188	2289
\$ Avg Contribution Amount	239	246	246	370	247	248	247	242	364	247	246	242	3,184.09
\$ Total 457(b) Contribution	74,206	75,308	74,583	111,767	74,449	74,806	74,025	73,958	112,084	74,669	74,302	73,530	967,688
\$ Total Center's Match to 401(a)	57,447	57,247	56,585	84,396	56,213	56,704	56,262	56,349	85,240	56,425	56,221	55,925	735,016

AGENDA ITEM NO. 09.12.24

Executive Session

RECOMMENDATIONS FOR APPROVAL:

Adjourn to Executive Session pursuant to Texas Open Meetings Act, Chapter 551.074 of the Texas Government Code, for the purpose of discussion personnel matters.

Rationale:

Discussion by Board Members of Personnel matters.

